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BOODSKAP VAN DIE BURGEMEESTER

Aan die begin van 'n nuwe jaar weet ons almal wat die uitdagings is wat vir ons gemeenskappe wag. Dit is so dat ons verwagtinge altyd ons begroting sal oorskry. Amptenare en raadslede is verantwoordelik om rekenskap te gee aan alle gemeenskappe binne die Hantam Munisipaliteit.

Dit is vir die Raad aangenaam om te noem dat in 2008 daar begin is om 110 huise te bou in Brandvlei.

Daar is ook begin met 'n Rooibostee fabriek op Nieuwoudtville wat 'n groot ekonomiese inspuiting vir die Hantam streek is. Op Calvinia word die kleihuse, wat vir jare al 'n verleentheid is, ook vervang. Op die stadium word slegs 40 huise gebou om kleihuse te vervang. 'n Aansoek vir 'n verdere 25 huise om nog kleihuse te vervang is gerig aan die Provinsiale Departement van Behuising. 232 HOP huise wat swak gebou was, word ook in Calvinia herstel.

Ons trots is die landingstrook van vliegtuie wat met ligte voorsien is. Daar is 10 hoëmas ligte in Calvinia Wes aangebring. Volgens die SAPD behoort dit by te dra om misdaad te bekamp.

Die beplanning van die 400 huise in die Hantam gaan nog voort, maar beplanning word gestrem deur verskillende toetse wat uitgevoer moet word, soos geotegniese toetse en omgewingsimpakstudies, onder andere. Al die genoemde projekte is om die lewens van die inwoners van die Hantam te verbeter.

As Hantam Munisipaliteit moet ons egter met teleurstelling noem dat ons uitstaande debiteure nie verbeter het soos ons dit beplan het nie, maar eerder in 'n groot mate versleg het. Ons moet hande vat as munisipaliteit en inwoners om die probleem aan te spreek.

Die uitdaging vir 2009 is nog steeds om betrokkenheid te kry van die breë gemeenskap, om deursigtig te wees en ons mense saam te neem. Dit is die dure plig van die raad en amptenare om die Hantam Munisipaliteit te versterk en te ontwikkel met die samewerking van die breë gemeenskap en om 'n platform te skep vir publieke deelname.

Ek wil graag van die geleentheid gebruik maak om die publiek, wat hulle samewerking gee, daarvoor te bedank.

Ek wil ook die amptenare bedank vir die diens wat hulle lewer aan gemeenskappe in Hantam Munisipaliteit.

Dankie ook aan alle raadslede vir hulle inspirerende leierskap.

Die suksesse van die verlede behoort weerspieël te word in die 2008/09 finansiële jaar.

M.M. Dyers
Burgemeester

BOODSKAP VAN DIE WAARNEMENDE MUNISIPALE BESTUURDER

Die voormalige Munisipale Bestuurder van Hantam Munisipaliteit en ook die voormalige Calvinia Munisipaliteit, mnr. Deon Engelbrecht, het die tuig neergelê nadat sy kontrak op 29 Februarie 2008 verstryk het. Ons dank aan hom vir jare se getroue diens aan ons gemeenskappe

Dit is voorwaar 'n voorreg om nou 'n jaarverslag ten opsigte van die Hantam Munisipaliteit uit te bring.

Die suksesse van die raad, waarin meer volledig rapporteer word in die verslag, kan slegs behaal word deur 'n reuse spanpoging van verskeie rolspelers wat insluit:

Burgemeester en raad, munisipale personeel, verskeie staatsdepartemente, distriksmunisipaliteit en ander organisasies wat ten doel het om Plaaslike Regering effektief en bekostigbaar te maak. Die onderskeie gemeenskappe binne ons gebied lewer uiteraard 'n reuse bydrae deur hulle lojaliteit en samewerking, maar ook opbouende, billike kritiek op ons werksaamhede.

Skakeling met die gemeenskap bly steeds 'n groot uitdaging en sal ons daadwerklike pogings aanwend om skakeling met die publiek op te skerp. Dit is duidelik dat gemeenskapsvergaderings, wat swak bygewoon word, nie meer die enigste wyse van skakeling kan wees nie.

Die groot gebied wat die munisipaliteit bedien, skep uiteraard uitdagings hoe om produktiwiteit te verbeter. Baie man-ure gaan verlore om tussen dienspunte te reis. Die raad is besig om die totale kommunikasiestrukture te verbeter ten einde fisiese ritte te verminder.

Amptenare, in samewerking met die raad en ander rolspelers, is gemotiveerd om in die volgende rapportering daadwerklik te verbeter waar ons prestasie nie op standaard is nie en ons munisipale leuse uit te leef:

BEREID OM TE DIEN

A. Bergh
Wnde. Munisipale Bestuurder

SPA 1: INFRASTRUKTUUR ONTWIKKELING EN DIENSLEWERING

1.1 WATERDIENSTE

1. Algemeen:

Watermeters word maandeliks geles vir heffing van diensterekeninge. Foutiewe en lekkende watermeters en aansluitings word herstel sodra dit aangemeld word.

Watermeters en aansluitings word gratis aan behoeftige huishoudings verskaf. Die gratis basiese water van 6 kiloliter word aan alle behoeftige huishoudings verskaf. Alle onderbrekings word beperk tot 'n maksimum van 8 ure.

By nuwe ontwikkelings, bv. waar erwe onderverdeel word, word van die ontwikkelaar verwag om die koste vir opgradering van die hoofdienste te betaal.

Alle formele huise is van watermeters voorsien, behalwe drie huise op Middelpas.

Met wanbetaling word beperkingswasters by aansluitings geïnstalleer om net ongeveer 6 kiloliter water op 'n drupbasis deur te laat.

Waterspreidingsverliese word nie huidig gemeet nie. Beplanning sal gedoen moet word om die nodige grootmaatmeters en rekenaarsagteware aan te koop om die verliese in die toekoms te bepaal.

Watermonsters word maandeliks geneem en geen ernstige probleme is ondervind nie. Waar daar wel tekens van skadelike bakterieë voorgekom het is die reservoirs en hoofnetwerke gespoel en addisioneel gechlorineer. By alle reservoirs is chlorineringsapparate in werking. Begroting by die suiweringswerke is met ongeveer 30% aangepas om aan die nodige instandhouding van uitbreidings te voorsien.

Waterdiensteplan is in proses van voltooiing. 'n Ingenieursfirma is besig om die plan vir die munisipaliteit op te stel.

Boorgate wat water aan dorp lewer word op 'n daaglikse basis gemoniteer en lesings word na Departement van Water en Bosbou aangestuur.

Elke dorp is van twee nuwe voertuie voorsien om dienslewering te verbeter.

Konsultante word gebruik by groot kapitale projekte om as raadgewende ingenieurs vir die munisipaliteit op te tree.

2. Calvinia:

Die munisipaliteit verskaf water aan 2 092 huishoudings/besighede.

Daar is geen informele nedersetting op Calvinia nie.

Die hoofnetwerk in Calvinia-Wes is verouderd en pypbreuke kom gereeld voor, veral gedurende die wintermaande. Daar word beplan om enige moontlike besparings op ander waterkapitaalprojekte aan te wend om die probleem van verouderde waterpype aan te spreek.

Die dorp se water kom uit die Kareedam wat voldoende is vir normale reënare. In droogtetye is daar 9 boorgate wat by die netwerk ingeskakel kan word. Die afgelope jaar het die Kareedam oorgeloop en was dit nie nodig om van enige boorgate gebruik te maak nie. In droogtetoestande moet daar van tyd tot tyd van boorgate gebruik gemaak word, asook streng waterbeperkings ingestel word. 'n Telematriestelsel beheer die aan- en afskakel van pompe by boorgate asook die watervlakke van die reservoir. Die Staat het vroeër R7m. aan ons beskikbaar gestel uit noodfondse om 'n boorgat van 'n boer ongeveer 20 km. Noord-Oos van die dorp by die netwerk in te skakel. Die projek is voltooi en R 3,7 m. is op die projek spandeer. As deel van die projek is 'n addisionele reservoir van 1 megaliter gebou.

3. Brandvlei:

Die munisipaliteit verskaf water aan 590 huishoudings/besighede.

In die informele nedersetting "Rondomskrik" is al die huise (110) van watermeters en wateraansluitings voorsien.

Die hoofnetwerk is verouderd, maar pypbreuke kom nie algemeen voor nie. Kalk in die water veroorsaak egter dat pype toekalk en veral watermeters moet op 'n gereelde basis vervang word. Die oplossing is om die water by die reservoir te ontkalk, maar voorlopige ondersoeke toon aan dat dit baie duur gaan wees.

Water kom uit 6 boorgate van die plaas Roman wat 48km. Suid-Oos van die dorp geleë is. Een van die boorgate word gehuur by 'n aanliggende boer. Die pompe is almal dieselaangedrewe. Die munisipaliteit het 'n voltijdse waterbeampte wat op die plaas bly, aangesien dit te ver is om daagliks heen en weer te pendel.

Telemetrie by boorgate kan nie geïnstalleer word nie, aangesien daar nie elektrisiteit op die plaas Roman is nie. Telefoonverbinding word gebruik vir die reëling vir die aan- en afskakel van pompe. Elke dorp is van twee nuwe voertuie voorsien om dienslewering te verbeter.

Daar is nie die afgelope jaar enige waterbeperkings ingestel nie. Inwoners is egter histories bedag daarop dat Brandvlei nie water in oorgloed het nie, en dus water spaarsaam moet gebruik.

4 Loeriesfontein

Die munisipaliteit verskaf water aan 734 huishoudings/besighede.

13 Informele huise het 'n staankraan binne 200 meter van die wonings af.

Die hoofnetwerk is verouderd, maar pypbreuke kom nie algemeen voor nie.

Water kom uit 6 boorgate wat rondom die dorp op meentgronde geleë is.

Daar is nie die afgelope jaar enige waterbeperkings ingestel nie. Inwoners is ook soos in Brandvlei se geval, bedag daarop dat water skaars is.

Telemetrie by boorgate is voorheen geïnstalleer, maar werk nie. Boorgate word met die hand aan- en afgeskakel.

5 Nieuwoudtville

Die munisipaliteit verskaf water aan 564 huishoudings/besighede.

35 Informele huise het staankrane binne 200 meter van die wonings af.

Die hoofnetwerk is verouderd maar pypbreuke kom nie algemeen voor nie.

Die reservoir wat die dorp voorsien, het van tyd tot tyd leeg geloop wat veroorsaak het dat die hoëliggende dele van die dorp soms sonder water was. Die probleem is aangespreek en kom nou baie minder voor.

Water kom uit 5 boorgate wat ongeveer 5 km. Wes van die dorp geleë is. Die Departement van Landbou het 'n nuwe boorgat geboor, wat vir die blombolprojek en munisipaliteit se gebruik is.

Telemetrie by boorgate bestaan by 'n aantal boorgate, maar die aan- en afskakel van boorgate word merendeels met die hand gedoen.

6 Middelpos

Die munisipaliteit verskaf water aan 40 huishoudings/besighede.

Daar is geen informele nedersetting op Middelpos nie.

Daar is 37 watermeters by huise in Middelpos geïnstalleer, waarvan 34 by laekoste behuising is. Die huise het voorheen wateraansluitings gehad en is gedurende die jaar van watermeters voorsien.

Drie huise op Middelpos, wat ver van die ander huise geleë is, het nog nie wateraansluitings op die erwe nie. Water is egter binne 100 meter van die huise beskikbaar.

Middelpos se hoofwaternetwerk is nie van 'n hoë standaard nie, en sal mettertyd in fases vervang moet word. Die harde grondformasie bemoeilik ook die installering van ondergrondse waterpype. Die swak toestand van die pad tussen Calvinia en Middelpos (90km gruispad) veroorsaak dat voertuie en toerusting, om op Middelpos te werk, met moeite en tydrawend daarheen vervoer word.

Middelpos kry sy water uit een boorgat, wat ongeveer 2 kilometer Oos van die dorp geleë is. Daar word beplan om 'n addisionele boorgat te sink asook die reservoirs op te grader.

Die pomp word met die hand aan- en afgeskakel deur 'n voltydse werknemer van die munisipaliteit wat op Middelpos bly.

1.2 ELEKTRISITEIT

Hantam Munisipaliteit verskaf elektrisiteit aan ongeveer 50% van die huishoudings, terwyl Eskom die ander 50% huishoudings bedien. In die Eskom-gebied voorsien die Raad die straatbeligting. Die getal huishoudings/besighede wat deur die Raad van elektrisiteit voorsien word, is:

Calvinia: 671
Brandvlei: 165
Loeriesfontein: 212
Nieuwoudtville: 226

Die munisipaliteit verskaf die 50 Kwh gratis elektrisiteit aan alle behoeftige huishoudings, behalwe in Middelpos waar Eskom nog nie die huise in sy gebied van elektriese aansluitings voorsien het nie. Die munisipaliteit voorsien hout/paraffien aan die betrokke huishoudings.

Gedurende die jaar is 110 huishoudings in die Rondomskrik informele nedersetting te Brandvlei deur Eskom van voorafbetaalde elektrisiteit voorsien, terwyl die munisipaliteit 30 huise te Irwinsdale, Nieuwoudtville, van elektrisiteitsaansluitings voorsien het. Eskom moet nog in sy gebied 15 huise in Brandvlei, asook die informele nedersettings van Nieuwoudtville en Loeriesfontein van elektrisiteit voorsien.

Alle formele huise binne die Hantam Munisipaliteit het elektrisiteitsaansluitings. Die munisipaliteit het begin met 'n program om alle nuwe en vervangende aansluitings van voorafbetaalde meters te voorsien.

By wanbetaling van diensterekening word elektrisiteit afgesny waar die munisipaliteit elektrisiteit verskaf.

Waar die munisipaliteit verantwoordelik is vir elektrisiteitsvoorsiening, word nuwe aansluitings gedoen met fondse wat verkry word van die Departement Mineraal en Energiesake.

Straatligte word uit die raad se eie kapitaalebegroting befonds. Daar is in sommige gebiede nog 'n groot behoefte aan straatligte en veral hoëmasbeligting. Die munisipaliteit sal met beskikbare fondse op 'n deurlopende basis straatligte voorsien.

Die elektrisiteitsnetwerke in al ons dorpe is redelik, maar opgradering moet aandag geniet. Dit word ook jaarliks uit die raad se eie kapitale begroting gedoen.

Daar is reeds meesterplanne vir Nieuwoudtville opgestel. Die ander dorpe sal aandag geniet soos fondse beskikbaar word vir die opstel van meesterplanne. Hantam Munisipaliteit is in die eerste fase van REDS (REDS 1) ingesluit en die invloed wat dit op ons elektrisiteitsverskaffing, inkomste en elektriese personeel

gaan uitoefen, is nog nie heeltemal duidelik nie. Hierdie onsekerheid, asook onvoldoende fondse, veroorsaak dat onderhoud en opgradering nie al die aandag geniet wat dit moet nie.

Hantam Munisipaliteit het een gekwalifiseerde elektriese en een leerling-elektriese in diens. Dit is nie voldoende om voorkomende onderhoud te doen nie. Onderhoud wat hoofsaaklik aandag geniet, is: Hoog- en laagspanningsnetwerke, straatligte, eraansluitings, elektriese toerusting by substasies en hoofstasies, munisipale geboue, waterwerke, rioolpompe en sale. Daar word baie gekonsentreer op publieke klagtes, asook elektriese sonderbrekings wat voorkom.

Bystanddiens word op 'n voltydse basis deur die jaar gedoen om klagtes vinnig aan te spreek en elektriese sonderbrekings tot 'n minimum te beperk. Elektriese personeel doen ook onderhoud op TV herleistasies op ons vier dorpe.

Die munisipaliteit maak verder gebruik van die dienste van 'n private elektriese firma in Calvinia om bystand te doen, asook herstelwerke in tye van krisis.

Konsultante word gebruik by groot kapitaalprojekte om as raadgewende ingenieurs vir die munisipaliteit op te tree.

1.3 PAAIE EN STRATE

Hantam se strate is as volg:

Calvinia	10,8 km. teer en 11,072 km. gruis.
Loeriesfontein	2,5 km. teer en 14,523 km. gruis.
Nieuwoudtville	1,8 km. teer en 25,155 km. gruis.
Brandvlei	2,7 km. teer en 34,18 km. gruis.
Middelpos	3 km. gruis.

Die meeste strate van die dorpe binne die Hantam Munisipaliteit is uitgetrap en stormwater doen verder skade. Die munisipaliteit verseker dat elke formele erf toegang verkry tot 'n straat. Die munisipaliteit het 3 padskrapers wat weens hulle ouderdom en swak meganiese toestand nie geskik is vir die onderhoud van ons gruisstrate nie. Waar moontlik, huur die munisipaliteit 'n padskraaper van die Namakwa Distriksmunisipaliteit of Departement Behuising en Plaaslike Regering, indien hulle padskrapers in die omgewing en beskikbaar is.

Normale werke wat die munisipaliteit verrig, sluit die volgende in: voertuig ingange maak, skoffel van syaadjies met tydelike werkers ná die reënseisoen, vee van strate en randsteenkanale. Die verf van parkeerstrepe word ook periodiek gedoen. Die dorpe se sakekerns, asook strate en syaadjies, word deur permanente werkers skoongehou. Die skoffel van syaadjies is 'n groot tydelike werkverskaffing vir baie werkloos.

Die lap van teerstrate geniet deurentyd aandag. Meeste van die teerstrate moet egter herseël word, maar weens onvoldoende fondse kan dit nie gedoen word nie.

Besighede in Calvinia het geld geskenk vir die aankoop van kersliggies wat in Desember van elke jaar met 'n seremonie aangeskakel word. 'n Gedeelte straat word die aand gesluit en inwoners braai vleis en 'n program (straatkarnaval) word aangebied tydens die geleentheid.

1.4 VASTE AFVAL EN RIOOL BESTUUR

1. Vaste Afval:

Huishoudelike afval word een keer per week van huishoudings, en twee keer per week vanaf besighede, verwyder. Swartsakke en 210 liter dromme word gebruik. Die vullisstortingsterreine van al ons dorpe het nog spaarkapasiteit. Die terreine is almal omhein. 'n Groot probleem is mense wat items vergader op die stortingsterreine en soms brande daar veroorsaak. Die ge-organiseerde herwinning van skroot op stortingsterreine kom nie van die grond af nie. Ons dorpe is te ver van die groot sentra waar die skroot verwerk word en vervoerkoste maak dit dus onekonomies.

Gedurende die jaar is 110 nuwe vullisblikke uit die kapitaalebegroting aangekoop, en in strate, veral in die woongebiede, geplaas.

Al die stortingsterreine is geregistreer, behalwe die terrein op Nieuwoudtville waar Departement Omgewingsake ons behulpsaam sal wees met die opstel en registrasie van die terrein. Onwettige stortings op sypaadjes en oop terreine word op 'n gereelde basis verwyder.

Middelpos se stortingsterrein is op privaatgrond geleë, en sal in die toekoms na munisipale grond geskuif moet word.

'n Geïntegreerde afvalbestuursplan is vir die munisipaliteit opgestel deur Namakwa Distriksmunisipaliteit.

2. Rioolbestuur:

Op al die dorpe in die Hantam Munisipaliteit is riooloksidasiedamme in gebruik.

Alle nagemmers in die munisipale gebied is in terme van regeringsbeleid uitgefaseer, maar daar is nog nie 'n oplossing om die 13 informele huise op Loeriesfontein se emmerstelsel uit te fasseer nie. Die twee toilette daar se emmers word twee keer per week verwyder.

Op Calvinia is 'n spoelrioolstelsel by skemahuise geïnstalleer. Dit is gedoen met MIG Fondse waarvoor R3m bewillig is. 210 ekonomiese huise, aanliggend aan die rioolnetwerke, is ook aan die spoelrioolstelsel gekoppel.

Op Nieuwoudtville is R1.3m spandeer om gesamentlike dreine op te koppel en die riool na die oksidasiedamme te pomp.

Op die ander dorpe word die emmerstelsel uitgefasseer met die UDS-stelsel. Dit word gedoen vanweë watertekort, asook fondse om 'n spoelrioolstelsel aan te pak. Die gemeenskap is nie tevrede met 'n droërioolstelsel nie en in die toekoms sal

die stelsels met spoelriool vervang moet word. Ongeveer 860 vragte riool word maandeliks op ons dorpe verwyder.

Naweke word dreine teen 'n verhoogde tarief, op aanvraag, gepomp.

Publieke toilette word daaglik instand gehou.

Op al ons dorpe is die rioolwerke bykans te klein om die volumes te hanteer. Daar is besigheidsplanne by die MIG ingedien vir Calvinia en Loeriesfontein om die werke te vergroot. Huidig word die Omgewingsimpakstudie opgestel. Die Nieuwoudtville rioolwerke is teen 'n koste van R3,2 m voltooi.

Die afgelope jaar is probleme met die twee abattoirs in Calvinia ondervind, deurdat die gemeenskap oor slegte reuke kla. 'n Tydelike reëling is ingestel deurdat die afvalwater nou by die munisipale oksidasiedamme gestort word. Die abattoir eienaars is besig met beplanning om 'n pyplyn te lê om die afvalwater volgens ooreenkoms by die rioolwerke te stort.

Die spuit van dreine vir kakkerlakke word een keer per jaar gratis op aanvraag gedoen.

Konsultante word gebruik by groot kapitale projekte om as raadgewende ingenieurs vir die munisipaliteit op te tree.

Alle buite werknemers van die munisipaliteit ondergaan een keer per jaar 'n mediese ondersoek op munisipale koste. Dit is veral belangrik vir werknemers wat met vullis en riool werk.

1.5 OMGEWINGSGESONDHEID

Die doel is om vir die gemeenskap 'n veilige en gesonde omgewing te skep waar hulle werk, woon en ontspan, asook om voorkomende maatreëls in te stel om gesondheidsrisiko's te verminder. Alle klagtes wat ontvang word, kry spoedig aandag.

Die munisipaliteit doen omgewingsgesondheidsdienste in Calvinia en Loeriesfontein, terwyl die Namakwa Distriksmunisipaliteit die diens in Brandvlei, Nieuwoudtville en Middelpos lewer.

Elke jaar word daar vir die skoonste dorpkompetisie van die Noordkaap Regering ingeskryf. Hierdie jaar het die Departementele kompetisie egter nie plaasgevind nie. Die projek het ook ten doel om 'n "skoondorptrots" aan te wakker.

Mediese afval word op 'n gereelde basis versamel en in houe, wat spesiaal vir die doel ontwerp is, deur SANMED verwyder en vernietig. Die probleem van mediese afval wat by stortingsterreine ondervind was, is nou uitgeskakel.

Voedsel en ander inspeksies by besighede word maandeliks gedoen en smouse word ook besoek. 'n "Sertifikaat van Nakoming" word uitgereik aan besighede. Tydens die inspeksies word ook opleiding en raad aan winkeleienaars gegee.

Geen ernstige probleme, wat die uitreiking van dagvaardigings tot gevolg gehad het, was nodig nie.

Skoolprojekte is by laerskole binne die Hantam Munisipaliteit gedoen, waartydens foto's en praatjies, video's en persoonlike higiëne behandel is. Skole word verder getaak om behulpzaam te wees met kinders wat TB-behandeling ontvang.

Vergaderings is gehou met kliniekpersoneel, tuisversorgers en DOT ondersteuners om TB binne die Hantam Munisipale gebied te monitor. Spesiale besoeke word by pasiënte, wat nie volhou met behandelings nie, afgelê.

HIV/Vigs geniet aandag deurdat die munisipaliteit 'n beleid vir sy personeel opgestel het. Die munisipaliteit dien op die Streeksvigsraad. Departement Gesondheid het 'n voltydse persoon op Calvinia gestasioneer wat met HIV/Vigs in die streek handel.

Ander gesondheidsdienste:

Die munisipaliteit lewer nie kliniekdienste nie, en dit word gedoen deur Departement Gesondheid.

Abraham Esau hospitaal te Calvinia wat 'n paar jaar gelede gebou is, bedien die hele streek. Spesialiste van Kimberley besoek Calvinia op 'n gereelde basis. By die hospitaal is ook 'n aantal dokters en ander mediese studente wat hulle prakties moet voltooi, geplaas. Al die dorpe het Provinsiale Ambulansdienste. Klinieke van Departement Gesondheid is op al ons dorpe en Middelpos ontvang 'n deeltydse kliniekdiens.

Die inenting, dip en uitsit van honde word op 'n gereelde basis in samewerking met Departement Veeartsenydienste geloods. Voorkoming van hondsdolheid en wurmbesmetting word gedoen.

1.6 BEHUISING

Die funksie van verskaffing van bekostigbare en veilige behuising aan die minderbevoorregte deel van ons gemeenskap, is 'n Provinsiale en Nasionale taak. Die gemeenskap word ten nouste in die proses betrek.

Daar is 'n groot tekort aan sub-ekonomiese behuising in al ons dorpe. Die Departement Behuising en Plaaslike Regering het onderneem om te begin met 'n proses om 450 erwe in die Hantam te laat uitsit en opmeet:

Calvinia	300 erwe
Nieuwoudtville	60 erwe
Middelpos	40 erwe

Op Nieuwoudtville is 'n behuisingsprojek van 100 huise wat voorheen gestaak is, weer aangepak vir afhandeling. Die projek behels die bou van die laaste 61 huise en is nou voltooi.

Op Brandvlei is 10 huise gebou met fondse wat Namakwa Distriksmunisipaliteit beskikbaar gestel het.

Talle oordragte (transporte) van huise op die naam van die bewoners, het plaasgevind. Probleme waar die oorspronklike huurder weg of oorlede is, en geen boedel het nie, en kinders wat nie kan ooreenkom wie die huise moet kry nie, bemoeilik 'n aantal oordragte.

Die informele huise op Nieuwoudtville en Brandvlei is so geplaas dat formele huise maklik op die erwe gebou kan word.

1.7 VERKEER, BRANDWEER EN RAMPBESTUUR

1. Verkeer

Die Verkeersdepartement bestaan uit 3 seksies, nl: Verkeerbeheer, Tegnies, en Registrasie Owerheid.

Die Verkeerbeheer word hoofsaaklik deur die Provinsiale Verkeer gedoen. Die raad is van voorneme om permanent 'n tweede verkeersbeampte aan te stel. Aansoeke het reeds gesluit en aanstelling word eersdaags gedoen. Goeie samewerking met die SAPD en Provinsiale Verkeer word gehandhaaf. Skole word op 'n gereelde basis besoek in die oggende net voor skool begin en middae as die skole uitkom om 'n veilige padomgewing te skep. Begeleiding by goedgekeurde optogte vind op 'n gereelde basis plaas.

Die tegniese werk behels die verf van padmerke en oprig en onderhoud van verkeerstekens. Meer straatname en verkeerstekens kort in al ons dorpe. Vandalisme is 'n groot probleem. Die oprig van spoedhobbels is 'n groot behoefte by baie inwoners. Weens die groot finansiële implikasie daarvan, kan die munisipaliteit nie aan al die versoeke voldoen nie en word aansoeke geprioritiseer en spoedhobbels opgerig soos fondse beskikbaar is.

Motorregistrasies en hernuwing van motorlisensies vind op 'n daaglikse basis in Calvinia, Loeriesfontein en Brandvlei plaas. Die toetsing van motorvoertuie vir padwaardigheid vind net op Calvinia op 'n daaglikse basis plaas, aangesien net Calvinia oor 'n geregstreerde toetsstasie beskik. Toetsbaan het A-status verwerf en sal nou ook motorfietse kan uitpaseer. Calvinia-toetsstasie hanteer nie net die Hantam Munisipaliteit nie maar ook aangrensende munisipaliteite. Toetse vir leerling en bestuurderslisensies vind op afspraak net op Calvinia plaas. Die departement hanteer ook omskakeling van bestuurderslisensies en mondelinge toetsing vir bestuurderslisensies. Daar sal in die toekoms beplan moet word om die diens ook na die ander dorpe uit te brei.

2. Brandweer

Die doel van brandbestryding is om lewens te spaar, brande te voorkom en te blus en sodoende 'n diens aan die publiek te lewer.

Elke dorp het 'n sleepwa met brandbestrydingstoerusting. Opleiding is aan 'n aantal amptenare in elke dorp gegee.

3. Rampbestuur

‘n Rampbestuursplan sal in samewerking met Namakwa Distriksmunisipaliteit opgestel word.

1.8 BOUBEHEER EN STADSBEPLANNING

Boubeheer word toegepas om te verseker dat bouplanne en die oprigting van geboue volgens die toepaslike wetgewing geskied. Die funksie van boubeheer is ook uitgebrei om te verseker dat die oprigting van sub-ekonomiese huise aan die minimum standarde voldoen.

Die boubeheerbeampte verseker verder dat die munisipaliteit se geboue onderhou word en nuwe munisipale geboue reg beplan word.

Munisipale kantore in al ons dorpe is van alarmstelsels voorsien. Voertuigstoorplekke moet egter nog van alarmstelsels voorsien word.

Die funksie van stadsbeplanning word ook intern gedoen. Alle onderverdelings, hersonerings en nuwe dorpsuitlegte word oorweeg in terme van die Noordkaapse Wet op Ontwikkeling en Beplanning.

Die munisipaliteit het nog nie ‘n Ruimtelike Ontwikkelingsplan nie en is deur die Provinsiale Regering gekies om as ‘n loodsprojek vir die opstel van sodanige plan te wees.

1.9 ONDERHOUD VAN VOERTUIE

Die munisipaliteit het nie meer ‘n meganiese werkswinkel nie en die funksie word deur die privaatsektor gedoen. Voertuigbestuurders doen daaglik die normale vooraf inspeksie van voertuie. Daar is reeds begin om ‘n voertuig opsporingstelsel aan te koop om die bestuur van die motorvloot te vergemaklik. Die vervanging van die verouderde motorvloot word gedoen soos fondse beskikbaar is, maar daar sal gepoog word om ‘n lening van R3 miljoen by DBSA aan te gaan om die vloot gouer op te gradeer.

1.10 INLIGTINGSTEGNOLOGIE

Die inligtingtegnologie help die munisipaliteit om ‘n beter diens aan ons gemeenskappe te lewer.

Gedurende die jaar is die munisipaliteit se rekenaarstelsel opgegradeer. Die hoofraam is in samewerking met ander munisipaliteite op Springbok gesentraliseer. Dit was deel van die omskakeling van ons finansiële stelsel na die Venusstelsel.

Daar word jaarliks ‘n aantal rekenaars vervang om op datum te bly met die nuutste tegnologie.

Opleiding word intern gegee en al ons kantoorpersoneel is rekenaargeletterd.

1.11 OPENBARE VERHOUDINGE

Radio Kaboesna is 'n plaaslike radiostasie wat in Calvinia uitsaai en die munisipaliteit maak gebruik van hulle uitsaaifasiliteite.

Die algemene publiek is welkom en word uitgenooi om raadsvergaderings by te woon.

Calvinia het 'n streekkoerant wat op al ons dorpe versprei word. Die munisipaliteit maak gebruik van die koerant vir veral wetlike advertensies.

Amptenare is bewus van die Batho Pele-beginsels en daar word beplan om kursusse in die verband by te woon.

1.12 PUBLIEKE FASILITEITE

1. Biblioteke

Op al ons dorpe is biblioteke, maar net Calvinia is voldag oop. Die ander dorpe se biblioteke is net 18 uur per week oop.

Die Departement Kuns en Kultuur subsideer die munisipaliteit met R75 000 per jaar vir 'n biblioteekontwikkelingsprogram.

Calvinia is 'n rolmodel vir ander dorpe en die Departement gebruik die programme wat Calvinia aanbied, as 'n model vir ander streke.

Met Nasionale Biblioteekweek word uitstallings gedoen en die leeskultuur aangemoedig.

Internet en fotostaatgeriewe word aan leerders teen 'n nominale fooi beskikbaar gestel.

Op Calvinia word die ouetehuse en skole bedien met satelietbiblioteke.

2. Sale

Op al ons dorpe is gemeenskapsale of sportsale wat ook as gemeenskapsale gebruik word. Die huurtariewe is bekostigbaar sodat die gemeenskap die sale deurentyd kan gebruik. Op Calvinia is 'n paar sale beskikbaar, wat verkry is met die oorname van Hantampark vanaf die Landbou Unie na die munisipaliteit. Die sale word deur permanente en tydelike werkers skoongehou.

3. Vliegveld

Calvinia is die enigste dorp in die Hantam wat 'n geregistreerde vliegveld het. Die aanloopbaan is geteer en 1 250m lank en 15 meter breed. Vliegtuie van veral Departement Gesondheid van Kimberley maak gereeld van die baan gebruik. Ligte is aangebring wat nagvlugte nou moontlik maak. Die LIONS organisasie het 'n kragopwekker geskenk vir die aanskakeling van die lige waaroor ons baie dankbaar is.

1.13 SPORTFASILITEITE

Die sportgronde in Calvinia-Wes is voltooi en met gras beplant en in gebruik gestel. Gras is weer op Hantam Park gevestig, wat weens die droogte dood is. Nieuwoudtville het 'n grasrugbyveld, maar Loeriesfontein en Brandvlei het grondbane. Op Loeriesfontein word beplan om gras te vestig met ondergrondse besproeiing.

Die jaarlikse Vleisfees, wat nasionaal bekend is, word jaarliks gedurende Augustus op Hantam Park aangebied.

Die sportvelde word ook deur die jaar gebruik vir geleenthede soos Vrouedag, Jeugdag, Menseregte dag, Vryheidsdag, Werkersdag, ens. Normaalweg kry ons sprekers, soos parlamentslede of ministers, om die gemeenskappe toe te spreek.

Die plaaslike skole, asook rugby en sokkerklubs, maak van die sportvelde op ons dorpe gebruik. Krieket word ook in 'n minder mate op die velde gespeel. Die munisipaliteit onderhou die bane.

Calvinia en Nieuwoudtville het swembaddens, alhoewel Calvinia se swembad nie meer in gebruik is nie. Kwotasies is ingewin om die swembad te vervlak en die koste was te hoog om die werk uit die munisipaliteit se kapitaalbegroting te doen.

1.14 BEGRAAFPLASE

Hantam Munisipaliteit het begraafplase op elke dorp. Die begraafplase word nog afsonderlik deur die onderskeie gemeenskappe gebruik en die munisipaliteit poog om waar moontlik, die begraafplase te konsolideer. Waar nuwe begraafplase in die toekoms beplan word, sal dit gesamentlik deur alle gemeenskappe gebruik word. Die begraafplase word jaarliks ná die reënseisoen geskoffel deur tydelike werkers wat ook 'n bron van werkskepping is.

SPA 2: PLAASLIKE EKONOMIESE ONTWIKKELING

1. Ekonomiese groei:

Die munisipaliteit help voornemende besighede om by potensiële befonders uit te kom.

2. Armoede verligting:

Die munisipaliteit poog om deur die EPWP-projek, fondse vir werkskepping, eie fondse waarvoor begroot word, MIG fondse ens., werk te skep.

Die munisipaliteit neem ook tydelike werkers weekliks indiens om gapings in ons werkerskorps, wat ontstaan a.g.v. verlof ens., te vul.

3. Toerisme:

Die gasthuiskonsep het op al ons dorpe posgevat en is 'n groot privaat werkverskaffings geleentheid.

Die munisipaliteit het nie 'n toerismekantoor nie, maar ondersteun die Namakwa Distriksmunisipaliteit wat toerisme op 'n streekbasis vir ons bevorder.

Daar word ook in die blommeseisoen op Nieuwoudtville en Loeriesfontein toerismekantore deur die privaatsektor bedryf. Op Calvinia hanteer die museum die toerisme inligtingsfunksie dwarsdeur die jaar.

SPA 3: MUNISIPALE TRANSFORMASIE EN ORGANISATORIESE ONTWIKKELING

1. Raad:

Die Hantam Munisipaliteit het 5 wyke met 9 raadslede. Elke dorp het een wyk en Calvinia het 2 wyke. Die raad bestaan uit 7 dames en twee mans. Dit is die eerste raadtermyn waar dames in die meerderheid is. Raadslede is verantwoordbaar teenoor hulle wyke/gemeenskappe en moet op 'n gereelde basis terugrapporteer aan hulle. Terugrapportering vind gewoonlik plaas met Imbizo's, wanneer die GOP hersien, asook die jaarlikse begroting opgestel word.

Raadslede is, volgens wetgewing, onderhewig aan 'n gedragskode.

Die meerderheid raadslede het opleiding van die Namakwa Distriksmunisipaliteit ontvang.

2. Burgemeester:

Die burgemeester is ook die voorsitter van die raad. Sy is 'n voltydse raadslid en handel volgens magte en pligte aan haar gedelegeer. Sy moet orde handhaaf volgens die gedragskode en reglement van orde. Sy moet ook verseker dat die raad binne toepaslike wetgewing funksioneer. Sy is verder die skakel tussen die raad en gemeenskap. Die burgemeester het sittingsreg as ex officio op alle komitees van die raad.

3. Komitees:

Die munisipaliteit het 4 komitees wat volgens die departemente in die raad ingedeel is, nl.

Institusionele komitee

Finansiële komitee

Infrastruktuur komitee

Sosiale en Ekonomiese komitee

Hierdie komitees vergader normaalweg elke tweede maand en maak aanbevelings na die raad.

4. Administrasie:

Die organogram maak voorsiening vir vier Departemente onder die Munisipale Bestuurder en is as volg gestruktureer:

Institusionele Departement
Finansiële Departement
Infrastruktuur Departement
Sosiale Departement

Elke departement het 'n departementshoof wat op hierdie stadium nog nie aangestel is as artikel 57-amptenare nie. 'n Prestasie Bestuurstelsel is opgestel en deur die raad goedgekeur. Die personeelkorps is 135 en alle amptenare is op die organogram geplaas. Posevaluerings deur SALGA is nog nie afgehandel nie en dit skep groot frustrasie en onsekerheid onder amptenare.

Die munisipaliteit het 'n stel beleide wat die werksverhouding reël.

Dissiplinêre aksies word geloods soos die behoefte ontstaan.

5. Menslike hulpbronne:

Die munisipaliteit hanteer die totale funksie van menslike hulpbronne, wat insluit:
Advertering en aanstel van personeel.

Verlof administrasie.

Opleidingskursusse.

Ongevalle versekering.

Dissiplinêre verhore.

Behuising administrasie.

Indiening van verslae volgens wetgewing na Staatsdepartemente.

Die munisipaliteit ondervind min personeelomset en vakante poste is hoofsaaklik beperk tot laer posvlakke.

Arbeidsforum- en Beroepsgesondheid- en Veiligheidskomiteevergaderings word gereeld gehou.

6. Geïntegreerde Ontwikkelings Beplanning: (GOP)

Die GOP se eerste 5 jaar-siklus het op 30 Junie 2007 verstryk. Publieke deelname is gebruik vir die hersiening van die GOP en die opstel vir die volgende 5 jaar-siklus.

Die GOP is 'n proses waardeur beplanning vanaf die onderste vlak, waar die behoefte die grootste is, gedoen word ten einde ontwikkeling op 'n sinvolle en geïntegreerde skaal te verkry. Hierdie proses word in die Plaaslike Regering: Munisipale Stelsels Wet (Wet 32 van 2000) voorgeskryf en rus daar op die munisipaliteit 'n wetlike verpligting om die GOP op te stel.

Die GOP Repforum vergader een keer per jaar.

Die visie van Hantam Munisipaliteit is:

Om 'n veilige, gesonde, vriendelike en ekonomies volhoubare omgewing te skep, waar alle inwoners van die Hantam Munisipaliteit bevoordeel sal word deur effektiewe en doeltreffende munisipale dienslewering.

Die daarstelling van 'n koste effektiewe gemeenskapsge-oriënteerde munisipaliteit, wat die gemeenskap se belange eerste stel, sal bereik word deurdat die volgende missie aanvaar is:

Deurlopende professionele opleiding van personeel ten einde kwaliteit en doelgerigte diens te verseker.

Die daarstelling van effektiewe instandhoudingsprogramme ten opsigte van bestaande infrastruktuur en ontwikkeling.

Die beginsels van Batho Pele te implementeer en te handhaaf.

Deursigtige, vriendelike, geloofwaardige diens te lewer om kliënte tevredenheid te waarborg.

Die skep van geleenthede vir ekonomiese groei en ontwikkeling.

Bevordering van maatskaplike dienslewering in die Hantam Munisipaliteit.

Die GOP is 'n veeldoelige dokument, maar sal veral die volgende vernaamste funksies vervul:

- dien as 'n riglyn vir toekomstige investering.
- help bevorder demokrasie en publieke verantwoordelikheid vir hul eie ontwikkeling.
- effektiewe benutting van skaars, natuurlike en finansiële hulpbronne.
- vinniger en doeltreffende dienslewering.
- gekoördineerde samewerking tussen verskillende regeringsvlakke, semi-regeringsorganisasies sowel as internasionale organisasies.
- doelmatige beëindiging van voormalige diskriminerende regeringsbeleid.

Die status van die meent binne die Hantam Munisipaliteit sien huidiglik soos volg daaruit:

Brandvlei	32 375 ha
Calvinia	7 084 ha
Loeriesfontein	31 640 ha
Nieuwoudtville	<u>469</u> ha
Totaal	<u>71 568</u> ha

In Calvinia, Loeriesfontein en Nieuwoudtville word alle meentgrond vir die gebruik deur opkomende boere aangewend.

Departement Grondsake het in die afgelope jaar die plase Karels Kol (5 117 ha) en Lekkerleg (6 843 ha) aangekoop vir die opkomende boere van Brandvlei. Alle meentgronde, tans 71 568 hektaar word aan opkomende boere verhuur.

'n Groot deel van Loeriesfontein se meent, wat ongeveer 19 800 hektaar beslaan is onderworpe aan 'n grondeis wat na verwagting in die volgende jaar afgehandel

sal word. Departement Grondsake is deurentyd op soek na nog plase om vir die Munisipaliteit aan te koop vir die vergroting van die meent.

In die afgelope jaar het die Raad 'n meentbeleid aanvaar waarvolgens die toekennings, ensovoorts gedoen word.

Die volgende ekonomiese projekte word vir 2007/2008 in Nieuwoudtville beplan:

Blombol – Uitbreiding van bestaande projek.

Vakansie-oord – Karavaanpark, dagbesoekers en chalets (dam integreer).

Rooibos Tee-Roete (Rooibos Heritage Route). Tussen Nieuwoudtville en Wupperthal ontwikkel.

Onderhandel met SANBI om veldblomreservaat en Waterval oor te neem.

Onderzoek na lewensvatbaarheid om rooibostee verder te verwerk. (Dept. Landbou stel fondse beskikbaar om studie te doen). Hierdie projek het intussen in aanvang geneem.

Onderzoek om Botaniese Tuin in Nieuwoudtville te vestig.

Sandsteen – heraktiveer sandsteenproduksie - Klip dresseer.

Die volgende infrastruktuur projekte word vir 2008/2009 in Nieuwoudtville beplan:

Water: Bron - boorgate droog op. Inskakeling van nuwe boorgat naby blombolprojek.

Straatligte – onvoldoende. (Elektrisiteit Retikulasie opgradeer.) Fase 1

Elektrifisering van Irvinsdale Fase 2

Riool/opgradering Fase 1

Beplanning en opmeet van 50 erwe

Opgradering van brandbestrydingstoerusting Fase 2

Voertuigvloot opgradeer

Infrastruktuur opgradeer

Meublement / Rekenaars vervang

Begraafplaas pad gruis

Kruipspuit sportgronde

Straatligte

Meesterplan elektrisiteit

Die volgende ekonomiese projekte word vir 2007/2008 in Calvinia beplan:

Bestuurskool daarstel.

Wolverwerkingsnywerheid skep

Prosopis uithaal en verwerk (Werk vir Water)

Die volgende infrastruktuur projekte word vir 2008/2009 in Calvinia beplan:

Toilette – Uitfasering van emmerstelsel (Fase 2), wat insluit opkoppeling van alle huise in

Calvinia-Wes op bestaande rioolnetwerk
Beplanning en opmeet van 300 erwe
Opgradering van brandbestrydingstoerusting Fase 2
Motorvloot opgradering
Infrastruktuur opgradering
Vliegveld opgradering. Afgehandel. Beligting, strepe en teeroppervlak.
Straatname
Vloeimeter riool
Gemeenskapsaal – waterverkoeling en alarm. Afgehandel.
Elektrisiteit Kiosk - Kokerboom
Kiosks vervang
Meublement / rekenaars vervang
Waterpype vervang Calvinia-Wes

Die volgende ekonomiese projekte word vir 2008/2009 in Loeriesfontein beplan:

Opkomende boerdery uitbou deur nog plase aan te koop. (Bovenstevlle en Onderstevlei)

Die volgende infrastruktuur projekte word vir 2008/2009 in Loeriesfontein beplan:

Straatbeligting/Ebenezerstraat; Proteastraat en Rugbyweg.
Opgradering van elektrisiteitsnetwerke/installasies by SAPD kantore
Opgradering van brandbestrydingstoerusting Fase 2
Voertuigvloot opgradeer
Infrastruktuur opgradeer
Sportgronde gras plant
Sportsaal opgradering
Sportgronde omheining herstel
Waterkar tenk
Meublement / rekenaars vervang

Die volgende ekonomiese projekte word vir 2008/2009 in Brandvlei beplan:

Grondhervorming verhuring van meent aan kleinboere.

Die volgende infrastruktuur projekte word vir 2008/2009 in Brandvlei beplan:

Skepping van informele nedersetting om behuisingsnood aan te spreek. (Rondomskrik).
Teer van Burgerstraat
Opgradering van brandbestrydingstoerusting Fase 2
Elektrisiteit. Netwerk opgradeer. Fase 3
Hoëmasbeligting. Fase 1
Voertuigvloot opgradeer
Meublement / rekenaars vervang
Straatligte
Biblioteek
Roman pype vervang
Kantoor aircons / plafon opgradeer
Vullisdromme
Opsigterswoning opgradeer

Sleutel Verantwoordelikhede:

- Daarstel van demokratiese en verantwoordbare regering van plaaslike regering.
- Volhoubare dienslewering aan alle gemeenskappe.
- Sosiale en ekonomiese ontwikkeling.
- Daarstel van 'n veilige en gesonde omgewing vir alle inwoners.
- Moedig betrokkenheid aan van gemeenskappe en gemeenskapsorganisasies met die werking van die munisipaliteit.

SPA 4: EFFEKTIEWE BESTUUR EN PUBLIEKE DEELNAME

1. Publieke deelname, verantwoordbaarheid en transformasie:

Die plaaslike radiostasie, Kaboesna, wat in Calvinia uitsaai, word ondersteun. Die munisipaliteit het 'n uitsaaislot uitgeneem en probeer van tyd tot tyd om vir minstens 30 minute inligting aan die publiek deur te gee. Publieke deelname word aangemoedig deur middel van vrae, antwoorde en insette gedurende die uitsaaislot.

Raadslede hou van tyd tot tyd publieke vergaderings in hulle wyke oor essensiële sake. Aangesien ons wyke relatief klein is, beweeg raadslede maklik deur hulle wyke en is op hoogte van die gemeenskappe se behoeftes en klagtes.

Die munisipaliteit het 'n stel beleide en het standaard verordeninge aangeneem om ons werksaamhede beter te orden.

Die munisipaliteit het gedelegeerde bevoegdhede aan amptenare gegee om te verseker dat die raad nie oor alle dag tot dag sake hoef te besluit nie.

By elke munisipale kantoor is 'n register waar lede van die publiek klagtes of voorstelle kan inskryf. Die klagteboeke word op 'n gereelde basis nagesien vir opvolgwerk.

2. Raad ontmoet die gemeenskap:

Die raad hou jaarliks vergaderings met die gemeenskappe om te luister wat die gemeenskappe aan die raad wil sê, en om ook sekere inligting aan die gemeenskappe oor te dra.

3. Gemeenskapswerkers (CDW's):

Die Departement Behuising en Plaaslike Regering is verantwoordelik vir die CDW's en betaal ook hulle salarisse. Die munisipaliteit verskaf kantoorakkommodasie aan die beamptes en administratiewe hulp. 'n Permanente werknemer van die munisipaliteit tree verder op as 'n mentor van die CDW's. In elke wyk is 'n voltydse CDW in diens. Die hoofdoel van die CDW's is om die doelstellings van die regering te bevorder deur demokratiese deelname op

plaaslike vlak te bevorder. Hulle moet ook regeringsdienste toegankliker vir die algemene publiek maak.

4. Fondse vir hulpverlening:

Die munisipaliteit het begroot vir die volgende fondse wat tot voordeel van die gemeenskap en veral vir die meer behoeftige deel van ons gemeenskap aangewend word:

Burgemeestersfonds
Beurs- en Studiefonds
Jeugontwikkelingsfonds

Verskeie verdienstelike gevalle het baat gevind by die fondse.

5. Wykskomitee stelsel:

Die munisipaliteit het wykskomitees in alle wyke. Die wykskomitees is uit die meeste sektore van ons gemeenskappe saamgestel. Die wykskomitee lede het opleiding, aangebied deur Namakwa Distriksmunisipaliteit, gekry. Die funksionering van die wykskomitees is in sommige gevalle goed en in ander minder funksioneel. Die nie-betaling van wykskomitee lede is in die Hantam Munisipaliteit, asook in baie munisipaliteite, die oorsaak van swak funksionering.

6. Korporatiewe regering:

Die Administrasie verleen administratiewe hulp vir raadslede op 'n daaglikse basis. Raadslede gebruik die munisipaliteit se telefoon, faks en tikgeriewe. Bystand met reis- en verblyfse, asook die bespreking van akkommodasie, word deur die Administrasie gedoen.

Die Munisipaliteit verskaf verder 'n amptenaar om die persoonlike assistent van die burgemeester te wees en haar administrasie te behartig.

7. Imbizo fokus week:

Gedurende die Imbizoweek ontmoet raadslede die gemeenskap en soms kry ons besoek van 'n minister om die Imbizo's by te woon. Raadslede luister na die insette van die gemeenskap en verduidelik ook aan die gemeenskappe wat die munisipaliteit gedoen het om dienslewering te bespoedig en die rede hoekom ons by sommige sake tekort skiet.

8. Interne audit:

Die Interne Ouditeur ressorteer direk onder die Munisipale Bestuurder.

Sy hoof funksies is as volg:

Gaan die korrektheid van rekeningkundige transaksies na, soos opgeteken in die munisipaliteit se boeke.

Analiseer sisteme om te verseker dat hulle voldoende beheermeganismes het.

Analiseer of die korrekte hulpmiddele gebruik is teen die laagste koste om die doel te bereik.

Verseker dat wetlike vereistes, beleide, besluite en prosedures nagekom word.
Moniteer of risiko doeltreffend bestuur word.

9. Administrasie:

Hanteer alle administratiewe funksies van raad- en komiteevergaderings.

Die veilige bewaring van alle agendas, notules, ens. van die raad.

Plasing van alle tenders en vakatures in die media.

Hanteer alle pos en afroffunksie van die munisipaliteit.

Die argieffunksie word volgens wetgewing hanteer.

Administratiewe funksies van die munisipaliteit in die algemeen.

Notules van raadsvergaderings word op band opgeneem en bewaar om enige wetlike en finansiële implikasies vir die munisipaliteit te minimaliseer.

Die munisipaliteit het by die setel in Calvinia 'n voltydse skakelbordoperateur wat alle inkomende en meeste uitgaande oproepe hanteer. Op die ander dorpe word die funksie deur die kassiere en kantoorhoof gedeel.

SPA 5: EFFEKTIEWE MUNISIPALE FINANSIËLE BESTUUR

Die munisipaliteit was suksesvol om tot op datum finansiëel volhoubaar te wees t.o.v. ons verpligtinge soos bv:

- Eskom is maandeliks ten volle betaal.
- Personeelkoste en raadslidtoelaes is maandeliks betaal.
- Alle verbruikersdienste, insluitend gratis basiese dienste, kan maandeliks gelewer word.
- Herstel en Onderhoud is gedoen op die netwerke om die lewensduur van die bates te verleng en om dienslewering volhoubaar te maak.
- Surplus fondse is belê wanneer voorkom en alle projekgelde is apart belê, sodat daar nie kontantvloei-probleme ontstaan nie.
- Geen eksterne lenings is gedurende die jaar opgeneem nie.

Daar word al hoe meer van elektroniese betalings gebruik gemaak ten opsigte van krediteure, om sodoende die bankkoste te verminder en korrupsie uit te skakel.

Inkomste- en Uitgaweverslae is aan die raad voorsien tydens raadsvergaderings, en alle maandelikse- en kwartaalikse verslae, soos bepaal in die MFMA, is aan die Nasionale- en Provinsiale Tesourie voorsien.

Die munisipaliteit ontvang inter-owerheidssubsidie vanaf Nasionale Tesourie vir die voorsiening van gratis dienste soos 6kl water, 50 kWh elektrisiteit en sanitasie. Gedurende die 2007/2008 boekjaar is R7 587 499 teenoor R6 533 441 in 2006/2007 boekjaar ontvang.

Die volgende subsidies is van Nasionale Tesourie ontvang:

NAAM	BEDRAG	SPANDEER
MIG Fondse	4 658 676	4 529 172
FMG	723 519	548 602
MSIG	1 421 119	550 039
Nieuwoudtville Behuising	831 065	831 065

Die uitstaande verbruikersdebiteure het gestyg van R10 283 850 in 2006/2007 na R12 772 576 in 2007/2008 en is soos volg opgemaak:

DIENS	BRUTO SALDO	VOORSIENING	NETTO
Belasting	4 445 205	1 942 972	2 502 233
Elektrisiteit	1 576 521	689 088	887 433
Water	3 289 462	1 437 804	1 851 658
Sanitasie	4 283 693	1 872 376	2 411 317
Ander	9 095 540	3 975 605	5 119 935
TOTAAL	22 690 421	9 917 845	12 772 576

Die finansiële state is opgestel volgens GAMAP/GRAP wat in lyn is met die modernisering van finansiële bestuur en die state is voor 31 Augustus 2008 ingedien by die Ouditeur-Generaal.

STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2008

	Note	2008	2007
NET ASSETS AND LIABILITIES			
Net Assets		43,008,165	33,356,148
Housing Development Fund	1		
Capital Replacement Reserve		1,611,491	2,683,748
Capitalisation Reserve		9,745,226	
Government Grant Reserve		11,555,434	6,429,559
Donations and Public Contribution Reserve		428,944	
Self-Insurance reserve			
Revaluation Reserve			
Surplus Funds Reserve			
Accumulated Surplus/(Deficit)		19,667,070	24,242,841
Non-current Liabilities		19,580	30,317
Longterm Liabilities	2	19,580	30,317
Non-current Provisions	3		
Current Liabilities		12,720,214	13,949,042
Consumer Deposits	4	376,620	334,776
Provisions	5		
Creditors	6	10,401,224	8,439,832
Unspent Conditional Grants and Receipts	7	1,931,633	5,134,692
VAT	8		30,550
Short-term Loans	9		
Bank Overdraft	18		
Current Portion of Long-term Liabilities	2	10,737	9,192
Total Net Assets and Liabilities		55,747,959	47,335,507
ASSETS			
Non-current Assets		30,237,267	23,980,831
Property, Plant and Equipment	10	30,237,267	23,980,831
Investment Property	11		
Investments	12		
Long-term Receivables	13		
Current Assets		25,510,691	23,354,676

Inventory	14	6,303	6,303
Consumer Debtors	15	12,772,576	10,283,850
Other Debtors	16	535,298	4,167,002
VAT	8	30,701	
Current Portion of Long-term Debtors	13		
Call Investment Deposits	17	11,747,675	7,815,828
Bank Balances and Cash	18	418,139	1,081,693
Total Assets		55,747,959	47,335,507

**HANTAM MUNICIPALITY
STATEMENT OF FINANCIAL PERFORMANCE
FOR THE YEAR ENDED 30th JUNE 2008**

	Note	2008 R	2007 R
REVENUE			
Property rates	19	3,352,324	3,007,308
Property rates - penalties imposed and collection charges			
Service charges	20	14,087,336	14,025,212
Regional Services Levies – turnover			
Regional Services Levies - remuneration			
Rental of facilities and equipment		190,915	309,613
Interest earned - external investments		659,128	583,964
Interest earned - outstanding debtors		884,530	777,972
Dividends received			
Fines		85,279	97,708
Licences and permits		939,715	703,617
Income for agency services			
Government grants and subsidies	21	9,242,060	7,864,757
Other income	22	338,070	2,229,237
Public contributions, donated and contributed property, plant and equipment		6,277,261	6,027,563
Gains on disposal of property, plant and equipment		0	58,593
Total Revenue		36,056,617	35,685,544
EXPENDITURE			
Employee related costs	23	12,264,060	10,966,592
Remuneration of Councillors	24	1,524,336	1,418,301
Bad debts		1,067,260	1,742,570
Collection costs		21,390	14,426
Depreciation		1,343,081	1,461,072
Repairs and maintenance		906,606	1,093,185
Interest paid	25	6,022	10,623
Bulk purchases	26	3,908,999	4,083,599
Contracted services		262,157	404,958
Grants and subsidies paid	27	2,340	24,890
General expenses	28	7,417,692	13,426,789
Loss on disposal of property, plant and equipment			
Total Expenditure		28,723,944	34,647,005
SURPLUS/(DEFICIT)			

Share of surplus/(deficit) of associate accounted for under the equity method		
SURPLUS/(DEFICIT) FOR THE YEAR	7,332,673	1,038,539

Refer to Appendix E(1) for explanation of variances

STATEMENT OF CHANGES IN NET ASSETS FOR THE YEAR ENDED 30 JUNE 2008

	<u>Pre-GAMAP</u> <u>Rerves</u> <u>and</u> <u>Funds</u> R	<u>Housing</u> <u>Development</u> <u>Fund</u> - R	<u>Capital</u> <u>Replacement</u> <u>Reserve</u> R	<u>Capitalisation</u> <u>Reserve</u> - - R	<u>Government</u> <u>Grant</u> <u>Reserve</u> R	<u>Donations</u> <u>and Public</u> <u>Contribution</u> <u>Reserve</u> R	<u>Self-</u> <u>Insurance</u> <u>Reserve</u> R	<u>Revaluation</u> <u>Reserve</u> - - R	<u>Accumulated</u> <u>Surplus/</u> <u>(Deficit)</u> R	<u>Total</u> - - - R
2007										
Balance at 30 June 2006	0		-2,683,748		-6,429,559				-24,493,925	-33,607,232
Implementation of GAMAP (Note 30)									251,083	0
Change in accounting policy (Note 31)									251,083	251,083
Restated balance	0	0	-2,683,748	0	-6,429,559	0	0	0	-24,242,842	-33,356,149
Surplus/(deficit) for the year										
Transfer to CRR										
Property, plant and equipment purchased										
Capital grants used to purchase										
Donated/contributed PPE										
Contribution to Insurance Reserve										
Insurance claims processed										
Transfer to Housing Development Fund										
Offsetting of depreciation										
Balance at 30 June 2007			-2,683,748	0	-6,429,559	0	0	0	-24,242,842	-33,356,149
2008										
Correction of error (Note 32)				-9,745,226	431,843				6,994,039	-2,319,344
Change in accounting policy (Note 31)										0
Restated balance			-2,683,748	-9,745,226	-5,997,716	0	0	0	-17,248,803	-35,675,493
Surplus/(deficit) for the year									-7,332,673	-7,332,673
Transfer to CRR			-250,000						250,000	0
Property, plant and equipment purchased			1,322,257						-1,322,257	0
Capital grants used to purchase PPE					-5,848,317				5,848,317	0
Donated/contributed PPE						-428,944			428,944	0
Contribution to Insurance Reserve										0
Insurance claims processed										0
Transfer to Housing Development Fund										0
Asset disposals										0
Offsetting of depreciation					290,599				-290,599	0
Balance at 30 June 2008	0	0	-1,611,491	-9,745,226	-11,555,434	-428,944	0	0	-19,667,071	-43,008,166

HANTAM MUNICIPALITY
CASH FLOW STATEMENT FOR THE YEAR ENDED 30 JUNE 2008

	Note	2008	2007
		R	R
CASH FLOW FROM OPERATING ACTIVITIES			
Cash receipts from ratepayers, government and other		34,063,491	34,653,852
		-	-
Cash paid to suppliers and employees		26,142,443	29,083,969
Cash generated from/(utilised in) operations	33	7,921,048	5,569,883
Dividends received			
Interest received		550,193	583,964
Interest paid		-6,022	-10,623
NET CASH FROM OPERATING ACTIVITIES		8,465,219	6,143,224
CASH FLOWS FROM INVESTING ACTIVITIES			
Purchase of property, plant and equipment		-7,599,518	-6,885,040
Proceeds on disposal of property, plant and equipment			
Increase in investment properties			
(Increase)/decrease in non-current receivables			51,809
Increase in non-current investments			
Decrease in call investment deposits		-1,561,907	1,699,624
NET CASH FROM INVESTING ACTIVITIES		-9,161,425	-5,133,607
CASH FLOWS FROM FINANCING ACTIVITIES			
New loans raised/(repaid)		-9,192	-43,828
Increase in consumer deposits		41,844	22,308
Decrease/(increase) in short-term loans			
NET CASH FROM FINANCING ACTIVITIES		32,652	-21,520
NET DECREASE IN CASH AND CASH EQUIVALENTS		-663,554	988,097
Cash and cash equivalents at the beginning of the year		1,081,693	93,596
Cash and cash equivalents at the end of the year	34	418,139	1,081,693
		663,554	-988,097

HANTAM MUNICIPALITY
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED
30 JUNE 2008

	2008 R	2007 R
1. HOUSING DEVELOPMENT FUND		
Housing Development Fund		
Unappropriated Surplus	0	0
Loans extinguished by Government on 1 April 1998		

The Housing Development Fund is represented by the following assets and liabilities

Property, plant and equipment (see note 10)
Housing selling scheme loans (see note 13)
Housing Rental Debtors (see note 15)
Unauthorised use of cash for other purposes
Bank and cash

Sub-total

Creditors

Total Housing Development Fund Assets and Liabilities

0	0

2. LONG-TERM LIABILITIES

Loans held on behalf of ESCOM

Annuity Loans: DBSA @ 16.15% over 20 Years

30,317

39,509

Capitalised Lease Liability

Government Loans : Other

Sub-total

30,317

39,509

Less : Current portion transferred to current liabilities

10,737

9,192

Loans held on behalf of ESCOM

Annuity Loans

Capitalised Lease Liability

Government Loans : Other

10,737

9,192

Non-Current portion of Long Term Loans

19,580

30,317

Refer to Appendix A for more detail on long-term liabilities.

2.1 OPERATING LEASES

Nashua Copier Fax Printer SCX 6345N 60 Mnths commencing
01/06/2008

2,108

Nashua Copier Fax Printer Aficio 1013 60 Mnths commencing
01/12/2003

4,788

Nashua Copier Fax Printer Aficio 220 48 Mnths commencing
01/11/2005

5,940

Nashua Laser Printer 32 PPM 60 Mnths commencing
01/02/2006

5,400

Nashua B & W MFP AF3035AD 60 Mnths commencing

37,800

01/08/2006			
Nashua MP	161 SPFCH	60 Mnths commencing	
01/05/2008			1,220
Nashua Copier Fax Printer MP 1600		60 Mnths commencing	
01/05/2008			2,260
Nashua Copier Fax Printer MP 1600		60 Mnths commencing	
01/05/2008			2,260
Nashua Colour Copier AF 3224		60 Mnths commencing	
01/08/2006			14,460
Nashua AF1515 Printer/Scanner		60 Mnths commencing	
01/08/2006			7,140
Nashua AF 1515	AF 1515MFP	60 Mnths commencing	
01/12/2004			7,020
Nashua Aficio Copier Fax Printer AF201560		Mnths commencing	
01/08/2004			12,060
Gestetner	MP 2000SP	60 Mnths commencing	
17/08/2007			6,105
			<u>108,561</u>

3. NON-CURRENT PROVISIONS

Provision for reclamation of refuse landfill site
Provision for long-service

Total Non-Current Provisions

<u>0</u>	<u>0</u>
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4. CONSUMER DEPOSITS

Electricity and Water	376,620	334,776
Interest paid		

Total Consumer Deposits

<u>376,620</u>	<u>334,776</u>
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23

Guarantees held in lieu of Electricity and Water Deposits

<u>0</u>	<u>0</u>
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5. PROVISIONS

Performance bonus	0	0
Current portion of long-service provision (see note 3 above)		

Total Provisions

<u>0</u>	<u>0</u>
----------	----------

Performance bonuses accrue to employees on a yearly basis, subject to certain conditions. The provision is an estimate of the amount due to staff at the reporting date.

The movement in current provisions are reconciled as follows: -

Performance Bonus	Current portion Longservice
----------------------	-----------------------------------

30 June 2008

Balance at beginning of year
Transfer from non-current
Contributions to provision
Expenditure incurred
Balance at end of year

0	0
---	---

30 June 2007

Balance at beginning of year
Transfer from non-current
Contributions to provision
Expenditure incurred
Balance at end of year

0	0
---	---

6. CREDITORS

Trade creditors	1,228,242	2,723,846
Payments received in advance	197,834	4,635,387
Retentions Suspense A/c	344,484	
Staff leave	683,084	227,700
Staff Bonus	393,487	
Other creditors	7,554,092	852,899

Total Creditors

10,401,224	8,439,832
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7. UNSPENT CONDITIONAL GRANTS AND RECEIPTS

7.1 Conditional Grants from other spheres of Government

MIG Grants (see note 21)

Financial Management

Municipal Systems Improvement

Water Drought Relief

Seta Training

1,810,077	5,134,692
129,505	4,167,443
174,917	223,519
871,080	687,119
634,576	
0	56,611

7.2 Other Conditional Receipts

199,484	0
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Developers Contributions – Electricity
Sport Arts and Culture (Included in year end creditors)
Library Development (Included in year end creditors)

61,210	
16,718	
121,556	

Public contributions

Total Conditional Grants and Receipts

2,009,561	5,134,692
------------------	------------------

See Note 21 for reconciliation of grants from other spheres of government.
These amounts are invested in seperate investment until utilized.

8. VAT

VAT payable

30,701	30,550
30,701	30,550

VAT is payable on the receipts basis. Only once payment is received from debtors is VAT paid over to SARS.

9. SHORT-TERM LOANS

Call Bonds

0	0
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10. PROPERTY, PLANT AND EQUIPMENT

30 June 2008

Reconciliation of Carrying Value	<u>Land and Buildings</u>	Infrastructure	Community	Heritage	Other	Housing Develop. Fund	Leased Infrastructure	Total
	R	R	R	R	R	R	R	R
Carrying values at 1 July 2007								
Cost	9,132,814	25,394,768	3,841,315	612,750	3,570,823			42,552,470
Correction of error (note 32)								-
Revaluation								-
Accumulated depreciation	1,191,422	14,602,920	550,093		2,227,205			18,571,640
- Cost	7,941,392	10,791,848	3,291,222	612,750	1,343,618	-	-	23,980,830
- Revaluation								
Acquisitions	87,480	6,817,049	147,731		547,258			7,599,518
Capital under Construction								
Increases/decreases in revaluation								
Depreciation	133,716	804,745	157,396	-	247,224	-	-	1,343,081
- based on Cost	127,073	953,075	131,574		249,351			1,461,073
- based on Revaluation								
Carrying value of disposals								
Cost/revaluation								
Accumulated depreciation								
Impairment losses								
Other movements								
Carrying values at 30 June 2008	7,895,156	16,804,152	3,281,557	612,750	1,643,652	-	-	30,237,267
Cost	9,220,294	32,211,817	3,989,046	612,750	4,118,081	-	-	50,151,988
Correction of error (note 32)								

Revaluation								
Accumulated depreciation	1,325,138	15,407,665	707,489	-	2,474,429	-	-	19,914,721
- Cost	1,325,138	15,407,665	707,489	-	2,474,429	-	-	19,914,721
- Revaluation								

30 June 2007

Reconciliation of Carrying Value	<u>Land and Buildings</u>	<u>Infrastructure</u>	<u>Community</u>	<u>Heritage</u>	<u>Other</u>	<u>Housing Develop. Fund</u>	<u>Leased Infrastructure</u>	<u>Total</u>
	-	-	-	-	-	-	-	-
	R	R	R	R	R	R	R	R
Carrying values at 1 July 2006								
Cost	9,051,888	19,767,421	2,997,819	612,750	3,237,552			35,667,430
Correction of error (note 32)								0
Revaluation								0
Accumulated depreciation	1,064,349	13,649,845	418,519		1,977,854			17,110,567
- Cost	7,987,539	6,117,576	2,579,300	612,750	1,259,698	0	0	18,556,863
- Revaluation								
Acquisitions	80,926	5,627,347	843,496		333,271			6,885,040
Capital under Construction								
Increases/decreases in revaluation								
Depreciation	127,073	953,075	131,574	0	249,351	0	0	1,461,073
- based on Cost	127,073	953,075	131,574	0	249,351			1,461,073
- based on Revaluation								
Carrying value of disposals								
Cost/revaluation								
Accumulated depreciation								
Impairment losses								
Other movements								
Carrying values at 30 June 2007	7,941,392	10,791,848	3,291,222	612,750	1,343,618	0	0	23,980,830
Cost	9,132,814	25,394,768	3,841,315	612,750	3,570,823			42,552,470
Correction of error (note 32)								
Revaluation								
Accumulated depreciation	1,191,422	14,602,920	550,093	0	2,227,205	0	0	18,571,640
- Cost	1,191,422	14,602,920	550,093		2,227,205			18,571,640

11. INVESTMENT PROPERTY

Cost

Total Investment Property

0	0
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12. INVESTMENTS

Listed

RSA Government Stock

0	0
---	---

Unlisted

Investment in Municipal Entities – at cost

Investment in Associate – equity

0	0
---	---

Total Unlisted

0	0
---	---

Financial Instruments

Fixed Deposits

Total Cash Investments

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--	--

Total Investments

0	0
---	---

13. LONG-TERM RECEIVABLES

Loans to controlled Municipal Entities

Car loans

Sewerage connection loans

Electricity appliance purchase scheme

Housing selling scheme loans

0	0
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Less : Current portion transferred to current receivables

Car loans

Sewerage connection loans

Electricity appliance purchase scheme

Housing selling scheme loans

Total

0	0
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0	0
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0	0
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LOANS TO MUNICIPAL ENTITIES

14. INVENTORY

Consumable stores – at cost

Maintenance materials – at cost

Spare parts – at unauthoriz value

Water – at cost

Other goods held for resale – at cost

Unsold properties held for resale – at unauthoriz value

Total Inventory

6,303	6,303
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6,303	6,303
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15. CONSUMER DEBTORS**As at 30 June 2008**

	Gross Balances	Provision for Bad Debts	Net Balance
Service debtors	13,594,881	5,942,240	7,652,641
Rates	4,445,205	1,942,972	2,502,233
Electricity	1,576,521	689,088	887,433
Water	3,289,462	1,437,804	1,851,658
Sewerage	4,283,693	1,872,376	2,411,317
Sundries and previous years	9,095,540	3,975,605	5,119,935
Housing rentals			
Total	22,690,421	9,917,845	12,772,576

As at 30 June 2007

Service debtors	11,062,437	5,816,207	5,246,230
Rates	4,109,224	2,160,473	1,948,751
Electricity	1,391,703	731,704	659,999
Water	2,440,239	1,282,985	1,157,254
Sewerage	3,121,271	1,641,045	1,480,226
Sundries and previous years	10,622,554	5,584,934	5,037,620
Housing rentals			
Total	21,684,991	11,401,141	10,283,850

	2008 R	2007 R
<u>Rates: Ageing</u>		
Current (0 – 30 days)	225,950	236,294
31 – 60 Days	117,459	108,411
61 – 90 Days	106,706	91,352
91 – 120 Days & Longer	3,995,090	3,673,167
121 – 365 Days		
+ 365 Days		
Total	4,445,205	4,109,224

(Electricity, Water and Sewerage): Ageing

Current (0 – 30 days)	1,071,507	1,077,966
31 – 60 Days	512,195	493,956
61 – 90 Days	417,935	414,719
91 – 120 Days & Longer	7,148,040	4,966,572
121 – 365 Days		
+ 365 Days		
Total	9,149,676	6,953,213

Housing rentals: Ageing

Current (0 – 30 days)		
31 – 60 Days		
61 – 90 Days		
91 – 120 Days		
121 – 365 Days		
+ 365 Days		
Total	-	-

<u>Summary of Debtors by Customer Classification</u>	Consumers	Industrial/ Commercial	28 National and Provincial Government
			R
30 June 2008	R	R	R
Current (0 – 30 days)	968,268	216,068	171,712
31 – 60 Days	538,583	67,361	58,233
61 – 90 Days	476,158	47,985	30,254
91 – 120 Days	17,634,990	1,230,084	1,250,725
121 – 365 Days			
+ 365 Days			
Sub-Total	19,618,000	1,561,498	1,510,923
Less: Provision for bad debts	8,574,908	682,521	660,415
Total debtors by customer classification	11,043,092	878,976	850,508

<u>Summary of Debtors by Customer Classification</u>	Consumers	Industrial/ Commercial	National and Provincial Government
			R
30 June 2007	R	R	R
Current (0 – 30 days)	991,084	228,543	150,974
31 – 60 Days	520,239	53,274	65,227
61 – 90 Days	489,163	32,819	22,861
91 – 120 Days	17,610,021	459,042	1,061,744

121 – 365 Days
+ 365 Days

Sub-Total	19,610,507	773,678	1,300,806
Less: Provision for bad debts	10,310,457	406,770	683,914
Total debtors by customer classification	9,300,050	366,908	616,892

16. OTHER DEBTORS

Sundry Debtors	535,298	4,167,002
Payments made in advance		
Unauthorized expenditure (see Note 36.1)		
Fruitless and wasteful expenditure (see Note 36.1)		
Insurance claims		
Government subsidies		
Total Other Debtors	535,298	4,167,002

17. CALL INVESTMENT DEPOSITS

32 Days CRR	1,327,081	2,063,941
Financial Management Grant	224,450	223,519
Municipal Systems Improvement Grant	943,924	687,119
Call deposit CRR	774,837	518,575
12 Months CRR		101,232
Water	923,543	1,953,721
Nieuwoudtville Holiday Resort	1,027	
Nieuwoudtville Housing	1,307	431,843
Municipal Infrastructure Grant	203,767	1,835,877
Ontwikkel 390 Erwe	435,594	
232 Huise	5,392,949	
110 Huise	1,519,196	
Other Deposits	11,747,675	7,815,828

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18. BANK, CASH AND OVERDRAFT BALANCES

The Municipality has the following bank accounts: -

Current Account (Primary Bank Account)

ABSA Bank Limited – Calvinia Branch
Account Number 1620 000 031

Cash book balance at beginning of year	1,018,260	-69,738
Cash book balance at end of year – overdrawn	364,075	1,018,260
Bank statement balance at beginning of year	1,108,610	1448827
Bank statement balance at end of year	798,429	1108610
ABSA Bank Limited – Nieuwoudtville Branch Account Number 1620 560 061		
Cash book balance at beginning of year	28,308	16,726
Cash book balance at end of year	0	28,308
Bank statement balance at beginning of year	28,308	26,772
Bank statement balance at end of year	0	28,308
Standard Bank Limited – Loeriesfontein Branch Account Number 08 303 0026		
Cash book balance at beginning of year-overdrawn	9,260	12,769
Cash book balance at end of year	20,842	9,260
Bank statement balance at beginning of year	160,002	165,713
Bank statement balance at end of year	238,819	160,002
First National Bank Limited – Brandvlei Branch Account Number 5178 020 6351		
Cash book balance at beginning of year	24,590	133,723
Cash book balance at end of year	31,447	24,590
Bank statement balance at beginning of year	143,140	240,082
Bank statement balance at end of year	136,612	143,140
Petty Cash and Counter Advances	1,775	1,275

30

19. PROPERTY RATES

Actual

Residential	3,352,324	3,007,308
Commercial		
State		
Total Assessment Rates	3,352,324	3,007,308

Valuations

2008	2007
R000's	R000's

Residential	94,275,178	86,080,922
Commercial		14,053,990
State	16,569,730	18,456,330
Municipal	309,897	5,149,170
Total Property Valuations	111,154,805	123,740,412

Brandvlei: Land and Buildings	0.034265
Loeriesfontein: Land and Buildings	0.034265
Calvinia: Land	0.050589
Buildings	0.027709
Nieuwoudtville: Land	0.093940
Buildings	0.024420

	2008	2007
	R	R

20. SERVICE CHARGES

Sale of electricity	6,857,764	6,544,885
Sale of water	3,736,541	3,430,005
Refuse removal	2,348,535	2,126,806
Sewerage and sanitation charges	1,864,961	1,668,919
Service Charges Other	322,042	254,597
LESS: Income Foregone	-1,042,508	
Total Service Charges	14,087,336	14,025,212

21. GOVERNMENT GRANTS AND SUBSIDIES

Equitable share	7,587,499	6,533,441
Provincial LED Projects		
Provincial health subsidies	86,000	81,000
MIG Grant (Capital Grant see 21.3)		
Financial management grant	548,603	369,900
Municipal System Improvement Grant	550,039	617,416
Sport Art and Culture	100,000	
Provincial Library	195,000	113,000
Namaqua District Council	174,919	150,000

Total Government Grant and Subsidies - Operating Grants and Subsidies

9,242,060	7,864,757
------------------	------------------

21.1 Equitable Share

In terms of the Constitution, this grant is used to subsidise the provision of basic services to indigent community members. All registered indigents receive a monthly subsidy of R80 (2006: R80), which is funded from this grant.

7,587,499	6,533,441
-----------	-----------

21.2 Provincial Health Subsidies

Balance unspent at beginning of year	0	0
Current year receipts – included in public health vote	86,000	81,000
Conditions met – transferred to revenue	86,000	81,000

Conditions still to be met – transferred to liabilities (see note 7)

0	0

21.3 MIG Grant

Balance unspent at beginning of year
Current year receipts
Conditions met – transferred to revenue
Conditions still to be met – transferred to liabilities (see note 7)

1,835,877	700,000
2,822,799	2,427,500
4,529,172	1,291,623
129,504	1,835,877

This grant was used to construct sewerage infrastructure (Refer to Capital Grants)

31

21.4 Provincial LED Projects

Balance unspent at beginning of year
Current year receipts
Conditions met – transferred to revenue
Conditions still to be met – transferred to liabilities (see note 7)

-251,083	395,695
251,083	0
	646,778
0	-251,083

This funds were used to construct a holiday resort at Nieuwoudtville and the project is stopped due to unsufficient funds. R251 083 own funds used.

21.5 Financial Management Grant

Balance unspent at beginning of year
Current year receipts
Conditions met – transferred to revenue
Conditions still to be met – transferred to liabilities (see note 7)

223,519	93,419
500,000	500,000
548,602	369,900
174,917	223,519

Financial management Grant are used to build capacity in the financial department to comply with the mfma

21.6 Municipal Systems Improvement Grant

Balance unspent at beginning of year
Current year receipts
Conditions met – transferred to revenue
Conditions still to be met – transferred to liabilities (see note 7)

687,119	570,535
734,000	734,000
550,039	617,416
871,080	687,119

This grant are used to implement a new financial system to be grap appliance and the funds not spent will be used for farm valuations and performance

management

Drought Relief

Balance unspent at beginning of year	1,953,722	5,610,877
Current year receipts		0
Conditions met – transferred to revenue	1,319,146	3,657,155
Conditions still to be met – transferred to liabilities (see note 7 - Refer to Capital Grants)	<u>634,576</u>	<u>1,953,722</u>

This grant are used to improve our water situation during the long drought
by building a pipeline of 25 km

NIEUWOUDTVILLE HOUSING

Balance unspent at beginning of year	431,843	1,256,237
Current year receipts	399,222	1,076,339
Conditions met – transferred to revenue	831,066	1,900,733
Conditions still to be met – transferred to liabilities (see note 7)	<u>0</u>	<u>431,843</u>

Used to build houses in Nieuwoudtville

SPORT ARTS AND CULTURE

Balance unspent at beginning of year	0
Current year receipts	100,000
Conditions met – transferred to revenue	38,790
Conditions still to be met – transferred to liabilities (see note 7)	<u>61,210</u>

LIBRARY DEVELOPMENT PROGRAM

Balance unspent at beginning of year	30,172
Current year receipts	195,000
Conditions met – transferred to revenue	208,453
Conditions still to be met – transferred to liabilities (see note 7)	<u>16,719</u>

21.5 Changes in levels of government grants

Based on the allocations set out in the Division of Revenue Act, (Act 1 of 2005), no significant changes in the level of government grant funding are expected over the forthcoming 3 financial years.

22. OTHER INCOME

Sale of housing		
Other income	338,070	2,229,237
Recovery of unauthorized, irregular, fruitless and wasteful expenditure (Note 36)		
Total Other Income	338,070	2,229,237
		32

23. EMPLOYEE RELATED COSTS

Employee related costs – Salaries and Wages	9,485,750	8,322,414
Employee related costs – Contributions for UIF, pensions and medical aids	1,793,131	1,697,847
Travel, motor car, accommodation, subsistence and other allowances	609,761	623,393
Housing benefits and allowances	121,344	95,460
Overtime payments	254,074	227,478
Performance bonus		
Long-service awards		
Less: Employee costs unauthorized to Property, Plant and Equipment		
Less: Employee costs included in other expenses		
Total Employee Related Costs	12,264,060	10,966,592

There were no advances to employees.

Remuneration of the Municipal Manager

Annual Remuneration	321,226	299,707
Performance Bonuses		
13th Cheque	25,844	23,903
Long Service Bonus		0
Car Allowance	75,850	74,927
Contributions to UIF, Medical and Pension Funds	159,630	124,102
Total	582,550	522,639

Remuneration of the Chief Finance Officer

Annual Remuneration	225,984	203,494
Performance Bonuses		
13th Cheque	17,582	12,617
Car Allowance	70,328	90,701
Contributions to UIF, Medical and Pension Funds	68,034	58,432
Total	381,927	365,244

Remuneration of Individual Executive Directors 30 June 2008

	Technical Services R	Corporate Services R	Community Services R
Annual Remuneration	296,641	339,856	293,353
Performance Bonuses			
Car Allowance	70,592	69,148	69,558

Medical and pension funds	98,771	92,783	102,060
Total	466,004	501,787	464,970

30 June 2007

	Technical Services R	Corporate Services R	Community Services R
Annual Remuneration	192,007	185,411	190,793
Performance Bonuses			
Car Allowance	90,036	89,106	87,923
Medical and pension funds	59,341	55,545	57,151
Total	341,384	330,062	335,867

	2008	2007
24. REMUNERATION OF COUNCILLORS		
Executive Mayor	446,540	412,083
Deputy Executive Mayor		
Speaker		
Mayoral Committee Members		
Councillors	1,077,796	1,006,218
Councillors' pension contribution		
Total Councillors' Remuneration	1,524,336	1,418,301

In-kind Benefits

33

25. INTEREST PAID

Long-term liabilities: Annuity Loan with DBSA @ 16.15% over 20 years	6,022	10,623
Consumer deposits		
Finance leases		
Bank overdrafts		
Total Interest on External Borrowings	6,022	10,623

26. BULK PURCHASES

Electricity	3,902,275	4,055,459
Water	6,724	28,140
Total Bulk Purchases	3,908,999	4,083,599

27. GRANTS AND SUBSIDIES PAID

Grant paid to Schools	2,340	24890
Total Grants and Subsidies	2,340	24,890

28. GENERAL EXPENSES

Included in general expenses is the following:-

General Expenses Departments

Financial services

Transfers to provisions

Capital Grants

Income Foregone

7,417,692	13,605,529
5,600,088	5,438,873
784,231	1,087,385
1,033,373	120,000
	6,027,564
	931,707

29. SURPLUS OF ASSOCIATE

Share of retained profit on the equity method

0

34

30. CHANGE IN ACCOUNTING POLICY – IMPLEMENTATION OF GAMAP

The following adjustments were made to amounts previously reported in the annual financial statements of the Municipality arising from the implementation of GAMAP: -

30.1 Statutory Funds

Balance previously reported: -

Rotation Fund

Insurance Fund

Domestic Animal Fund

Housing Development

Bursary and Study

Marketing

Television

Community Facilitation

Total

0

Implementation of GAMAP

Transferred to the Capital Replacement Reserve

Transferred to the Capitalisation Reserve

Transferred to Accumulated Surplus/(Deficit) (see 30.8 below)

Total

0

30.2 Loans Redeemed and Other Capital Receipts

Balance previously reported

Implementation of GAMAP

Transferred to Government Grant Reserve
 Transferred to Donations and Public Contribution Reserve
 Transferred to Accumulated Surplus/(Deficit) (see 30.8 below)

Total

0
30.3 Provisions and Reserves**Balance previously reported**

Repairs and Maintenance
 Sportsground
 Swimmingpool
 Workers Support
 Unemployment Trust
 Youth Development
 Development Fund
 Measuring Costs
 Leave Gratuity Fund
 Maintenance Fund
 Electricity Fund
 Road Works
 Vehicle Replacement
 Water Scheme
 Collection Fund

Total

0
Implementation of GAMAP

Transferred to Accumulated Surplus/(Deficit) (see 30.8 below)

30.4 Inventory**Balance previously reported****Implementation of GAMAP**

Transferred to Accumulated Surplus/(Deficit) (see 30.8 below)
 Water previously expensed now shown as inventory
 Write-down of spare parts to unauthoriz value
 Write-down of unsold properties to unauthoriz value

8,858,729

Total

0 8,858,729

35

30.5 Non-current provisions**Balance previously reported**

Implementation of GAMAP

Transferred from Accumulated Surplus/(Deficit)
(see 30.8 below)

Landfill

Leave Pay

Total

0

30.6 Property, plant and equipment

Balance previously reported

Implementation of GAMAP

Infrastructure previously not recorded credited to
Accumulated Surplus/(Deficit)
(see 30.8 below)

Total

30.7 Accumulated Depreciation

Balance previously reported

Implementation of GAMAP

Backlog depreciation: Land and buildings

Backlog depreciation: Infrastructure

Backlog depreciation: Community

Backlog depreciation: Other

Backlog depreciation: Housing Development Fund

Total (debited to Accumulated

Surplus/(Deficit)) (see 30.8 below)

0

30.8 Accumulated Surplus/(Deficit)**Implementation of GAMAP**

Adjustments to inventory (see 30.4 above)

0 8,858,729

Excessive provisions and reserves no longer
permitted (see 30.3 above)

0

Non-current provisions previously not authorized
(see 30.5 above)

0

Transferred from statutory funds (see 30.1 above)

0

Transferred from Loans Redeemed and Other

Capital Receipts (see 30.2 above)

0

Fair value of Property, Plant and Equipment
previously not recorded (see 30.6 above)

Backlog depreciation (see 30.7 above)

Total

0 8,858,729

31. CHANGE IN ACCOUNTING POLICY

0 0

32. CORRECTION OF ERROR

Nieuwoudtville Housing was included in Government Grant Reserve
Correction of Capitalistion Reserve
Correction of still standing items (Nett amount)

431,843	
9,745,226	
-2,751,187	251,083
7,425,882	0

36

33. CASH GENERATED BY OPERATIONS

Surplus for the year	8,659,061	1,038,539
Adjustment for:-	2,319,343	
Depreciation	1,343,081	1,461,069
Gain on disposal of property, plant and equipment		
Contribution to provisions – non-current		
Contribution to provisions – current		45,752
Contribution to bad debt provision	1,067,260	1,742,570
Equity accounted share of associate's surplus		
Dividends received		
Investment income	-550,193	-583,964
Interest paid	6,022	10,623
Operating surplus before working capital changes:	12,844,574	3,714,589
Decrease in inventories	0	5,190
(Increase)/decrease in debtors	-3,588,927	-2,886,777
(Increase)/decrease in other debtors	2,586,695	-1,080,553
(Decrease)/increase in conditional grants and receipts	-3,203,059	3,519,602
Increase in creditors	-715,472	2,527,858
Decrease in provisions	0	0
Increase in VAT	-2,763	-230,026
Cash generated by/(unauthor in) operations	7,921,048	5,569,883

34. CASH AND CASH EQUIVALENTS

Cash and cash equivalents included in the cash flow statement comprise the following statement of amounts indicating financial position :

Bank balances and cash	418,139	1,081,693
Bank overdraft		0
Total cash and cash equivalents	418,139	1,081,693

35. UTILISATION OF LONG-TERM LIABILITIES RECONCILIATION

Long-term liabilities (see Note 2)
Used to finance property, plant and equipment – at cost
Sub- total
Cash set aside for the repayment of long-term liabilities (see note 17)
Cash invested for repayment of long-term liabilities

36. UNAUTHORISED, IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE DISALLOWED

36.1 Unauthorised expenditure

Reconciliation of unauthorized expenditure	
Opening balance	
Unauthorised expenditure current year	
Approved by Council or condoned	
Transfer to receivables for recovery (note 16)	
Unauthorised expenditure awaiting authorisation	

Incident
Disciplinary steps/criminal proceedings

Unbudgeted expenditure	Disciplinary hearing held on
------------------------	------------------------------

36.2 Fruitless and wasteful expenditure

Reconciliation of fruitless and wasteful expenditure	
Opening balance	
Fruitless and wasteful expenditure current year	
Condoned or written off by Council	
To be recovered – contingent asset (see note 40)	
Fruitless and wasteful expenditure awaiting condonement	

Incident Disciplinary steps/criminal proceedings

36.3 Irregular expenditure

Reconciliation of irregular expenditure	
Opening balance	
Fruitless and wasteful expenditure current year	
Condoned or written off by Council	
Transfer to receivables for recovery – not condoned	
Irregular expenditure awaiting condonement	

Incident Disciplinary steps/criminal proceedings

37. ADDITIONAL DISCLOSURES IN TERMS OF MUNICIPAL FINANCE MANAGEMENT ACT

37.1 Contributions to organized local government

Opening balance
Council subscriptions
Amount paid – current year
Amount paid – previous years

Balance unpaid (included in creditors)**37.2 Audit fees**

Opening balance

Current year audit fee

Amount paid – current year

Amount paid – previous years -

Balance unpaid (included in creditors)

354,903

325,984

354,903**385,000**

The regulation of 1% is still in place, but due to the outsourcing by the Auditor-General the cost is extremely high and the matter is taken up with the Auditor-General

37.3 VAT

All VAT returns have been submitted by the due date throughout the year.

37.4 PAYE and UIF

Opening balance

Current year payroll deductions

Amount paid – current year

Amount paid – previous years

Balance unpaid (included in creditors)

1,446,790

1,277,411

1,446,790

1,277,411

0**0****37.5 Pension and Medical Aid Deductions**

Opening balance

Current year payroll deductions and Council Contributions

Amount paid – current year

Amount paid – previous years

Balance overpaid

2,601,002

2,360,183

2,601,002

2,437,781

0**-77,598****37.6 Councillor's arrear consumer accounts**

The following Councillors had arrear accounts outstanding for more than 90 days as at: -

30th June 2008

<u>Total</u>	<u>Outstanding</u>	<u>Outstanding</u>
	<u>less than 90</u>	<u>more than</u>
	<u>days</u>	<u>90</u>
<u>R</u>	<u>R</u>	<u>R</u>

Councillor F.J.Sterkse

67.77

67.77

Councillor A.Kammies	1908.55	662.01	1246.54
Councillor A.Kammies	1796.28	520.56	1275.72

Total Councillor Arrear Consumer Accounts	3773	1,250	2,522
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30th June 2007

	<u>Total</u>	<u>Outstanding</u> <u>less than 90</u> <u>days</u>	<u>Outstanding</u> <u>more than</u> <u>90</u> <u>days</u>
	<u>R</u>	<u>R</u>	<u>R</u>
Councillor M.M.Dyers	94	94	
Councillor F.J.Sterkse	26	26	
Councillor A.Kammies	7,899	531	7,368
Councillor G.Gous	12,699	92	12,607
Councillor H.C.Steenkamp	2,723	485	2,238
Councillor L. Vyver	2,995	441	2,554
Total Councillor Arrear Consumer Accounts	26,436	1,669	24,767

During the year the following Councillors' had arrear accounts outstanding for more than 90 days

	<u>Highest</u> <u>Amount</u> <u>Outstanding</u>	<u>Ageing</u>
30th June 2008		
Councillor A.Kammies	1,247	90 days plus
Councillor A.Kammies	1,276	90 days plus

30th June 2007

Councillor A.Kammies	7,445	90 days plus
Councillor G.Gous	12,607	90 days plus
Councillor H.C.Steenkamp	2,123	90 days plus
Councillor L.Vyver	2,695	90 days plus

37.7 Non-Compliance with Chapter 11 of the Municipal Finance Management Act

Supply Chain Unit will be operating from 2008/09.
No reports were submit to the Office of the Auditor General regarding Section 11 of the MFMA

38. CAPITAL COMMITMENTS

Commitments in respect of capital expenditure:

- Approved and contracted for	0	2,267,720
Infrastructure		1,835,877

Community
Heritage
Other
Housing Development Fund
Investment Properties

	431,843

- Approved but not yet contracted for
- Infrastructure
- Community
- Heritage
- Other
- Housing Development
- Investment Properties

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Total

0	2,267,720
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This expenditure will be financed from:

- External Loans
- Capital Replacement Reserve
- Government Grants
- Own resources
- District Council Grants

2,267,720

Total

0	2,267,720
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39. RETIREMENT BENEFIT INFORMATION

All employees belong to 3 defined benefit retirement funds
These funds are subject to an annually actuarial valuation.
The last valuation
was performed in June 2006. These valuations indicate that
the funds are in a sound financial
position

40. CONTINGENT LIABILITY

0 **0**

41. CONTINGENT ASSET

0 **0**

42. IN-KIND DONATIONS AND ASSISTANCE

0 **0**

43. PRIVATE PUBLIC PARTNERSHIPS

00

44. EVENTS AFTER THE REPORTING DATE

00

APPENDIX A
HANTAM LOCAL MUNICIPALITY: SCHEDULE OF EXTERNAL LOANS AS AT 30 JUNE 2008

EXTERNAL LOANS	Loan Number	Redeemable	Balance at 30/06/2007	Received during the period	Redeemed written off during the period	Balance at 30/06/2008	Carrying Value of Property, Plant & Equip	Other Costs in accordance with the MFMA
LONG-TERM LOANS			R	R	R	R	R	R
Total long-term loans								
ANNUITY LOANS						- -		
Dbsa Loan @16.15% over 20 Years	601	2010	39,509.00		9,192.30	30,316.70	90,000.00	
Total Annuity loans			39,509.00	-	9,192.30	30,316.70	90,000.00	
GOVERNMENT LOANS								
Other								
Total Government Loans								
LEASE LIABILITIES								
Total Lease Liabilities								
TOTAL EXTERNAL LOANS			39,509.00	-	9,192.30	30,316.70	90,000.00	

APPENDIX B

HANTAM LOCAL MUNICIPALITY : ANALYSIS OF PROPERTY PLANT AND EQUIPMENT AS AT 30 JUNE 2008

	Cost/Revaluation					Accumulated Depreciation				Carrying Value	Budget Additions 2008
	Opening Balance	Additions	Under Construction	Disposals	Closing Balance	Opening Balance	Additions	Disposals	Closing Balance		
Land and Buildings											
Land					-				-	-	
Buildings	9,132,814	87,480			9,220,294	1,191,422	133,716		1,325,138	7,895,156	115,800
	9,132,814	87,480	-	-	9,220,294	1,191,422	133,716	-	1,325,138	7,895,156	115,800
Infrastructure											
Drains					-				-	-	
Roads	4,213,788	80,447			4,294,235	3,300,386	182,865		3,483,251	810,984	155,000
Beach Improvements					-				-	-	
Sewerage Mains & Purif	4,158,974	4,542,265			8,701,239	497,861	169,788		667,649	8,033,589	4,713,200
Electricity Mains	5,596,678	708,840			6,305,518	3,130,425	244,651		3,375,076	2,930,442	717,700
Electricity Peak Load Equip					-				-	-	
Water Mains & Purification	11,276,857	1,326,924			12,603,781	7,555,471	200,017		7,755,488	4,848,293	1,359,200
Reservoirs – Water					-				-	-	
Water Meters					-				-	-	
Aerodrome	148,471	158,574			307,045	118,777	7,424		126,201	180,844	159,000
	25,394,768	6,817,049	-	-	32,211,817	14,602,920	804,745	-	15,407,665	16,804,152	7,104,100
Community Assets											
Parks & Gardens	701,144	33,833			734,977	23,327	24,223		47,550	687,426	33,900
Libraries	371,883	18,804			390,687	202,055	101,133		303,188	87,498	25,000
Recreation Grounds	2,705,985	95,094			2,801,079	277,731	31,540		309,271	2,491,808	120,000
Cemeteries	62,303				62,303	46,980	500		47,480	14,823	
	3,841,315	147,731	-	-	3,989,046	550,093	157,396	-	707,489	3,281,556	178,900
Heritage Assets											
Historical Buildings	612,750				612,750				-	612,750	
Painting & Art Galleries					-				-	-	
	612,750	-	-	-	612,750	-	-	-	-	612,750	-

Total carried forward	38,981,647	7,052,259	-	-	46,033,906	16,344,435	1,095,857	-	17,440,292	28,593,614	7,398,800
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	Cost/Revaluation					Accumulated Depreciation				Carrying Value	Budget Additions 2008
	Opening Balance	Additions	Under Construction	Disposals	Closing Balance	Opening Balance	Additions	Disposals	Closing Balance		
Total brought forward	38,981,647	7,052,259	-	-	46,033,906	16,344,435	1,095,857	-	17,440,292	28,593,614	7,398,800
Housing Rental Stock										-	
Housing Rental 1										-	
Housing Rental 2										-	
	-	-	-	-	-	-	-	-	-	-	-
Leased Assets (Infrastructure)											
Sewerage Mains & Purify											
	-	-	-	-	-	-	-	-	-	-	-
Other Assets											
Aerodrome					-				-	-	
Office Equipment		11,340			11,340				-	11,340	
Furniture & Fittings	147,156	73,699			220,855	81,047	30,594		111,641	109,214	
Bins and Containers					-				-	-	
Emergency Equipment	99,629				99,629	35,420	32,330		67,750	31,879	
Motor vehicles	2,802,998	425,970			3,228,968	1,907,935	177,484		2,085,419	1,143,549	460,000
Fire engines					-				-	-	
Refuse tankers					-				-	-	
Computer equipment		36,250			36,250		6,817		6,817	29,433	44,700
Cemetaries					-				-	-	
Environmental Health	60,000				60,000				-	60,000	
Traffic Services	461,040				461,040	202,803			202,803	258,237	28,000
	3,570,823	547,258	-	-	4,118,082	2,227,205	247,224	-	2,474,429	1,643,653	532,700
Total	42,552,470	7,599,518	-	-	50,151,988	18,571,640	1,343,081	-	19,914,721	30,237,267	7,931,500

APPENDIX C
HANTAM LOCAL MUNICIPALITY: SEGMENTAL ANALYSIS OF PROPERTY, PLANT AND EQUIPMENT
AS AT 30 JUNE 2008

	Cost/Revaluation					Accumulated Depreciation				Carrying Value
	Opening Balance	Additions	Under Construction	Disposals	Closing Balance	Opening Balance	Additions	Disposals	Closing Balance	
Administration	140,569	24,279			164,848	57,961	19,204		77,165	87,682
Human Resources					-				-	-
Finance	6,586	9,200			15,786	2,195	1,317		3,512	12,274
Cemeteries	62,303	30,000			92,303	47,424	944		48,368	43,935
Roads & Streets	4,213,788	50,447			4,264,235	3,300,386	182,865		3,483,251	780,984
Civic Buildings	9,824,314	84,147			9,908,461	1,220,498	166,078		1,386,576	8,521,885
Nature Reserve	25,556				25,556	3,408	1,704		5,112	20,444
Sportgrounds	2,590,532	112,687			2,703,219	166,948	15,241		182,189	2,521,030
Swimmingpool	115,452				115,452	111,603	3,848		115,451	1
Aerodrome	148,471	158,574			307,045	118,777	7,424		126,201	180,844
Caravan Park	675,589	33,833			709,422	19,920	22,520		42,440	666,982
Disaster Management	20,879				20,879	13,213	2,836		16,049	4,830
Traffic	461,040	29,534			490,574	213,616	10,814		224,430	266,144
Public Works	2,802,998	433,748			3,236,746	1,906,959	189,779		2,096,738	1,140,007
Health Environmental	60,000				60,000				-	60,000
Libraries	371,883	18,804			390,687	202,055	101,133		303,188	87,498
Sanitation & Sewerage	4,158,974	4,542,265			8,701,239	497,862	169,788		667,650	8,033,588
Water	11,276,857	1,353,650			12,630,507	7,550,755	195,301		7,746,056	4,884,452
Electricity	5,596,678	718,351			6,315,029	3,138,059	252,285		3,390,344	2,924,685
TOTAL	42,552,469	7,599,518	-	-	50,151,987	18,571,639	1,343,081	-	19,914,720	30,237,267

30 JUNE 2008

2007 Actual Income R	2007 Actual Expenditure R	2007 Surplus/ (Deficit) R		2008 Actual Income R	2008 Actual Expenditure R	2008 Surplus/ (Deficit) R
468,000	3,511,811	-3,043,811	Executive & Council	417,165	4,146,400	-3,729,235
14,705,748	9,633,681	5,072,067	Finance & Admin	9,592,730	5,204,922	4,387,808
	306,265	-306,265	Planning & Development		335,862	-335,862
102,020	109,420	-7,400	Health	176,932	114,221	62,711
167,822	865,314	-697,492	Community & Social Services	1,034,750	1,047,143	-12,393
	0	0	Housing			0
815,422	849,387	-33,965	Public Safety	1,070,671	846,844	223,827
319,474	284,594	34,880	Sport & Recreation	251,678	404,714	-153,037
	0	0	Environmental Protection			0
5,595,173	5,162,980	432,193	Waste Management	5,021,614	4,192,160	829,453
247,574	2,265,065	-2,017,491	Road Transport	174,919	2,355,616	-2,180,697
4,116,555	3,624,987	491,568	Water	9,934,763	3,416,456	6,518,308
7,486,748	7,582,715	-95,967	Electricity	8,195,374	7,154,400	1,040,974
729,300	1,183,363	-454,063	Other	186,021	1,197,529	-1,011,508
34,753,836	35,379,582	-625,746	Sub Total	36,056,617	30,416,266	5,640,351
	1,664,287	1,664,287	Less Inter-Dep Charges		1,692,322	-1,692,322
34,753,836	33,715,295	1,038,541	Total	36,056,617	28,723,944	7,332,673
			Add: Share of Associate			

APPENDIX E(1)

HANTAM LOCAL MUNICIPALITY: ACTUAL VERSUS BUDGET (REVENUE AND EXPENDITURE) FOR THE YEAR ENDED 30 JUNE 2008

	<u>2008</u>	<u>2008</u>	<u>2008</u>	<u>2008</u>	<u>Explanation of Significant Variances</u>
REVENUE	Actual (R)	Budget (R)	Variance (R)	Variance (%)	greater than 10% versus Budget
Property rates	3,352,324	3,352,020	304	0.0	
Property rates - penalties imposed and collection charges					
Service charges	14,087,336	14,990,210	-902,874	-6.0	
Regional Services Levies - turnover					
Regional Services Levies - remuneration					
Rental of facilities and equipment	190,915	165,800	25,115	15.1	Increase in Tariffs and better controls
Interest earned - external investments	659,128	270,000	389,128	144.1	All grants were invested
Interest earned - outstanding debtors	884,530	855,490	29,040	3.4	
Dividends received					
Fines	85,279	61,500	23,779	38.7	Traffic Officer were more effected
Licences and permits	939,715	664,700	275,015	41.4	Increase in licenses issued
Income for agency services					
Government grants and subsidies	9,242,060	9,714,000	-471,940	-4.9	
Other income	246,739	1,537,290	-1,290,551	-83.9	We budget for depreciation out of our Surplus
Public contributions, donated/contributed	6,277,261	6,431,500	-154,239	-2.4	
Gains on disposal of property, plant and equipment	91,332		91,332		
Total Revenue	36,056,619	38,042,510	-1,985,891	-5.2	
EXPENDITURE					
Employee related costs	12,264,060	12,618,994	-354,934	-2.8	
Remuneration of Councillors	1,524,336	1,568,575	-44,239	-2.8	
Bad debts	1,067,260	1,067,260	0	0.0	
Collection costs	21,390	19,000	2,390	12.6	More consumer debtors pay at the Post Office
Depreciation	1,343,081	1,349,025	-5,944	-0.4	
Repairs and maintenance	906,606	1,988,410	-1,081,804	-54.4	New vehicles purchased
Interest on external borrowings	6,022	6,025	-3	0.0	
Bulk purchases	3,908,999	4,327,695	-418,696	-9.7	
Contracted services	262,157	499,540	-237,383	-47.5	We made use of our own personnel
Grants and subsidies paid	2,340	25,000	-22,660	-90.6	Schools did not apply for donations
General expenses - other	6,384,319	8,457,775	-2,073,456	-24.5	Budget control
Provision for Leave	639,886	150,000	489,886	76.6	Value of outstanding leave is R683 084
Provision for Bonus	393,487		393,487	100.0	New Provision for liability
Incentive Customers		859,585	-859,585	-100.0	Actual amount is deducted from services
Loss on disposal of property, plant and equipment		0	0		

Total Expenditure	28,723,943	32,936,884	-4,212,941	-12.8	
NET SURPLUS/(DEFICIT) FOR THE YEAR	7,332,676	5,105,626			

APPENDIX E(2)

HANTAM LOCAL MUNICIPALITY: ACTUAL VERSUS BUDGET (ACQUISITION OF PROPERTY, PLANT AND EQUIPMENT) FOR THE YEAR ENDED 30 JUNE 2008

	<u>2008</u> <u>Actual</u>	<u>2008</u> <u>Under</u> <u>Construction</u>	<u>2008</u> <u>Total</u> <u>Additions</u>	<u>2008</u> <u>Budget</u>	<u>2008</u> <u>Variance</u>	<u>2008</u> <u>Variance</u>	Explanation of Significant Variances greater than 5% versus Budget
	R	R	R	R	R	%	
Land and Buildings							
Land							
Buildings	87,480		87,480	115,800	-28,320	-24.5	Due to major capital commitments and timeframe
	87,480	-	87,480	115,800	-28,320		
Infrastructure					-		
Drains					-		
Roads	80,447		80,447	155,000	-74,553	-48.1	Due to major capital commitments and timeframe
Beach Improvements			-		-		
Sewerage Mains & Purif	4,542,265		4,542,265	4,713,200	-170,935	-3.6	
Electricity Mains	708,840		708,840	717,700	-8,860	-1.2	
Electricity Peak Load Equip			-		-		
Water Mains & Purification	1,326,924		1,326,924	1,359,200	-32,276	-2.4	
Reservoirs – Water			-		-		
Water Meters			-		-		
Water Mains			-		-		
	6,658,476		6,658,476	6,945,100	-286,624	-4.1	
Community Assets					-		
Parks & Gardens	33,833		33,833	33,900	-67	-0.2	
Libraries	18,804		18,804	25,000	-6,196		
Recreation Grounds	95,094		95,094	120,000	-24,906	-20.8	Due to major capital commitments and timeframe
Civic Buildings					-		
	147,731		147,731	178,900	-31,169	-17.4	
Heritage Assets					-		
Historical Buildings					-		
Painting & Art Galleries					-		
	-		-	-	-		

Total carried forward	6,893,687		6,893,687	7,239,800	-346,113	-4.8	
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	<u>2008</u> <u>Actual</u>	<u>2008</u> <u>Under</u> <u>Construction</u>	<u>2008</u> <u>Total</u> <u>Additions</u>	<u>2008</u> <u>Budget</u>	<u>2008</u> <u>Variance</u>	<u>2008</u> <u>Variance</u>	Explanation of Significant Variances greater than 5% versus Budget
	R	R	R	R	R	%	(Explanations to be recorded)
Total brought forward	6,893,687		6,893,687	7,239,800	-346,113	-4.8	
Housing Rental Stock					-		
Housing Rental 1					-		
Housing Rental 2					-		
	-		-	-	-		
Leased Assets (Infrastructure)					-		
Sewerage Mains & Purify					-		
	-		-	-	-		
Other Assets					-		
Aerodrome	158,574		158,574	159,000	-426		
Office Equipment	11,340		11,340	28,000	-16,660		
Furniture & Fittings	73,699		73,699		73,699		
Bins and Containers			-		-		
Emergency Equipment			-		-		
Motor vehicles	425,970		425,970	460,000	-34,030	-7.4	Expected higher increase in vehicle costs
Fire engines			-		-		
Refuse tankers			-		-		
Computer equipment	36,250		36,250	44,700	-8,450		
Cemeteries			-		-		
Environmental Health			-		-		
Traffic Services			-		-		
	705,833		705,833	691,700	14,133	2.0	
Total	7,599,520		7,599,520	7,931,500	-331,980	-4.2	

APPENDIX F
DISCLOSURES OF GRANTS AND SUBSIDIES IN TERMS OF SECTION 123 OF MFMA, 56 OF 2003

Grant and Subsidies Received

Name of Grants	Name of organ of state or municipal entity	Quarterly Receipts					Quarterly Expenditure					Grants and Subsidies delayed / withheld					Reason for delay/withhold of funds
		March	June	Sept	Dec	March	March	June	Sept	Dec	March	March	June	Sept	Dec	March	
Financial Management	DPLG			500,000				131,397	138,998	101,138	177,069						
Municipal Systems	DPLG			367,000		367,000		142,657	229,762	318,260	129,361						
Equitable Share	DPLG			2,529,418	1,897,064	3,161,773		1,897,065	1,897,065	1,897,065	1,897,065						
Health	Prov Health				56,800	29,200		29,181	23,005	26,618	35,416						
Library	Prov Library				135,000	60,000		80,525	28,963	31,276	54,235						
		0	0	3,396,418	2,088,864	3,617,973	0	2,280,825	2,317,793	2,374,357	2,293,146	0	0	0	0	0	

**REPORT OF THE AUDITOR-GENERAL TO THE NORTHERN CAPE PROVINCIAL
LEGISLATURE AND THE COUNCIL ON THE FINANCIAL STATEMENTS AND
PERFORMANCE INFORMATION OF THE HANTAM MUNICIPALITY FOR THE YEAR
ENDED 30 JUNE 2008**

REPORT ON THE FINANCIAL STATEMENTS

Introduction

1. I was engaged to audit the accompanying financial statements of the Hantam Municipality (municipality) which comprise the statement of financial position as at 30 June 2008, statement of financial performance, cash flow statement for the year then ended, and a summary of significant accounting policies and other explanatory notes, as set out on pages x to x.

Responsibility of the accounting officer for the financial statements

2. The accounting officer is responsible for the preparation and fair presentation of these financial statements in accordance with the basis of accounting determined by the National Treasury, as set out in accounting policy note 1 and in the manner required by the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA). This responsibility includes:
 - designing, implementing and maintaining internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error
 - selecting and applying appropriate accounting policies
 - making accounting estimates that are reasonable in the circumstances.

Responsibility of the Auditor-General

3. As required by section 188 of the Constitution of the Republic of South Africa, 1996 read with section 4 of the Public Audit Act, 2004 (Act No. 25 of 2004) (PAA), my responsibility is to express an opinion on these financial statements based on conducting the audit in accordance with the International Standards on Auditing and *General Notice 616 of 2008*, issued in *Government Gazette No. 31057 of 15 May 2008*. Because of the matters discussed in the Basis for disclaimer of opinion paragraphs, however, I was not able to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion.

Basis of accounting

4. The municipality's policy is to prepare financial statements on the basis of accounting determined by the National Treasury, as set out in note 1 to the financial statements.

Basis for disclaimer of opinion

Property, plant and equipment

5. The existence, valuation and completeness of property, plant and equipment amounting to R30 237 267, disclosed in note 10 to the financial statements, could not be confirmed as a result of the following:
 - The statements of Generally Accepted Accounting Practice, GAMAP 17 *Property, Plant and Equipment* states that the cost of an item of property, plant and equipment shall be depreciated over its useful life, being the period that the asset was available for use. Asset additions with a cost price of R6 504 773 were only accounted for at year-end, without taking into account depreciation for the part of the asset's useful life

that had already passed. Accumulated depreciation and depreciation is therefore understated with the depreciation charge for the portion of the financial year.

- Management did not perform revaluations of land and buildings as required by paragraph 41 of Generally Accepted Municipal Accounting Practice (GAMAP) 17 *Property, Plant and Equipment*. This paragraph requires a municipality to revalue land and buildings with sufficient regularity such that the carrying amount does not differ materially from that which would be determined using fair value at the reporting date. Several items in the asset register were identified where land and buildings amounting to R7 895 156 were depreciated to zero balances at the reporting date. Several other asset items in the asset register appear with zero balances although these assets are still in use.
 - As a result of incomplete details in the asset register, all assets not being barcoded and room inventory lists not being updated it was not possible to determine the completeness and existence of fixed assets.
6. Due to the following matters, property, plant and equipment is misstated in the financial statements:
- Assets amounting to R56 400 were identified on the valuation roll that were not included in the fixed asset register and therefore not included in the financial statements.
 - The capitalisation policy, as stated in paragraph 5.4 of the accounting policies, was not consistently applied, resulting in an overstatement of property, plant and equipment and an understatement of expenditure amounting to R134 702.
 - An addition to property, plant and equipment in the previous financial year is incorrectly recorded as additions in the current year. The effect is that the comparative figures for property, plant and equipment as well as creditors are understated by R125 393.
 - Asset purchases amounting to R28 150 were not capitalised. This resulted in an understatement of assets and an overstatement of expenditure by the said amount.

Receivables

7. The existence, rights and valuation of receivables amounting to R22 690 421, disclosed in note 15 to the financial statements, could not be confirmed as a result of the following:
- According to paragraphs 63 and 64 of the South African Statement of Generally Accepted Accounting Practice, IAS 39 (AC 133) *Financial Instruments: Recognition and Measurement*, loans and receivables should be impaired if there is objective evidence that an impairment loss was incurred. The municipality did not make such an assessment and only recognised a general provision for doubtful debts of R9 968 317. This provision is not sufficient to as receivables older than 90 days exceeded R21 million at year end.
 - The balance of the debtors sub-ledger amounting to R24 702 328 did not agree to the total consumer debtors amounting to R22 773 835 disclosed in the financial statements. The difference of R1 928 493 could not be explained and no reconciliation was available.
 - Sundry debtor accounts amounting to R788 195 and credit balances amounting to R298 430 have shown no movement since the previous financial year and could not be supported by sufficient appropriate audit evidence. The existence and valuation of these balances could therefore not be determined.

Government grants and subsidies

8. The occurrence, classification, accuracy and completeness of government grants and subsidies amounting to R9 242 060, disclosed in note 21 to the financial statements, could not be confirmed. Sufficient appropriate audit evidence could not be obtained regarding an unknown difference of R367 127 between the actual transfers made to revenue and the amount recorded in the statement of financial performance in relation to grants. Alternative procedures could not be performed to confirm the completeness of the transfer.

Funds and reserves

9. The existence, valuation and completeness of the funds and reserves amounting to R43 008 165, disclosed in the statement of financial position, could not be confirmed as a result of the following:
- Sufficient appropriate audit evidence could not be obtained to confirm the capitalisation reserve amounting to R9 745 226. Alternative procedures could not be performed to confirm its existence and valuation.
 - Depreciation on assets purchased prior to the implementation of GRAP/GAMAP/GAAP is accounted for by making transfers from the capitalisation reserve to the accumulated surplus/deficit. This was not done for the year under review resulting in an overstatement of the capitalisation reserve and an understatement of the accumulated surplus/deficit by an unknown amount. Alternative procedures could not be performed to determine the extent of the error.
 - Sufficient appropriate audit evidence could not be obtained for adjustments against the accumulated surplus/deficit amounting to R6 994 039.
10. Due to the following matters the accumulated surplus are misstated in the annual financial statements:
- Unspent conditional grants and receipts are overstated and the accumulated surplus is understated by R251 083 due to a duplicated transaction.
 - Interest amounting to R278 747 was earned on the capital replacement reserve investment accounts and recognised in the statement of financial performance. The interest was, however, not transferred to the capital replacement reserve, as required by the municipality's accounting policy note 4.1.

Prior year errors

11. A prior period error relating to the correction of the capitalisation reserve amounting to R9 745 226 is incorrectly disclosed in the current year financial statements as a change in accounting policy in the statement of changes in net assets. Paragraph 49 of GRAP 3 *Accounting Policies, Changes in Accounting Estimates and Errors* states that prior period errors should disclose the nature of the error and for each period present the amount of the correction for each financial statement line item affected. Furthermore, as this adjustment relates to the prior financial year, the correction is incorrectly recorded in the opening balance of the comparative figures of 2007-08, whereas it should have been disclosed in the opening balance of the 2006-07 financial year. No disclosure has been made in note 31, change in accounting policy as required by GRAP 3.

Prior year qualifications not resolved

12. International Standard on Auditing, ISA 710 on comparatives requires the auditor to modify the auditor's report when the matters that gave rise to the prior period modification of the audit report are still unresolved. The prior year audit report contained the following qualification paragraphs that had not been resolved by 30 June 2008:
- On implementation of GRAP/GAMAP in 2006, transfers of R3 139 961 were incorrectly made to the capital replacement reserve instead of the capitalisation reserve. The

capital replacement reserve was therefore overstated and the capitalisation reserve understated by R3 139 961.

- The public contributions donated and contributed to property, plant and equipment amounting to R1 518 561 were incorrectly disclosed. This amount represents the property, plant and equipment purchased from the capital replacement reserve and should therefore have been recorded against the accumulated surplus/deficit. The net surplus/deficit for the year as disclosed in the statement of financial performance was therefore overstated by this amount.
- Sufficient appropriate audit evidence could not be obtained for certain journals credited to the services debtor ledger account for the correction of opening balances amounting to R10 968 174. Alternative procedures could not be performed to confirm the accuracy and validity of the corrections.
- With reference to accounting policy note 4.2, the municipality's accounting policy is to transfer an amount equal to the government grant recorded as revenue in the statement of financial performance, to the government grant reserve when items of property, plant and equipment are financed from government grants. Items of property, plant and equipment amounting to R6 027 564 were purchased out of government grants, but this amount was not transferred to revenue. This resulted in the accumulated surplus and unspent grants being understated by R6 027 564 in the prior year. Furthermore, the municipality did not transfer the depreciation from the government grant reserve to the accumulated surplus in the statement of changes in net assets, but instead credited income. This resulted in income and accumulated surplus being overstated by R857 476 in the prior year. In the comparative figures, these amounts have only been disclosed in the total column, but not in the accumulated surplus/deficit column. As a result, the capital replacement reserve and government grant reserve contain these entries, but not the accumulated surplus/deficit.
- Profit on the sale of land in the previous financial year was incorrectly recorded in the statement of financial position in the current year. The comparative figures in the statement of financial performance for income are understated by R91 332.

Irregular expenditure

13. Section 12(1)(c) of the Municipal Supply Chain Management Regulations requiring three different quotations for procurement was not followed. Sufficient quotations were not obtained for expenditure amounting to R489 375. This expenditure thus constituted irregular expenditure in terms of section 1 of the MFMA, resulting in irregular expenditure not being disclosed as required by section 125(d) of the MFMA.
14. The allowances paid to councillors exceeded the upper limits as stipulated in *Government Gazette No. 30600 of December 2007* by R33 388. This constituted non-compliance with sections 7(1), 8(5) (a) and 9(5) (a) and was not disclosed as irregular expenditure in the financial statements.

Payables

15. Sufficient appropriate audit evidence was not provided to confirm the valuation, completeness and existence of payables amounting to R220 504. The municipality's records did not permit the application of alternative procedures.
16. Payables are misstated in the financial statements, as unallocated deposits amounting to R110 687 are included in payables. This results in debtors and payables being overstated by the said amount.

Provisions

17. The South African Statement of Generally Accepted Accounting Practice, IAS 37 (AC 130) *Provisions, Contingent Liabilities and Contingent Assets* states that a provision should be created for the rehabilitation of landfill sites. No provision exists at year-end for the rehabilitation of landfill sites.

Value-added tax (VAT)

18. An explanation could not be obtained regarding differences amounting to R146 399 between the VAT returns and the VAT control account in the general ledger. The valuation and completeness of the VAT control account could therefore not be determined.
19. Due to the following matters, VAT is misstated in the annual financial statements:
- Certain VAT accounts were not included in the comparative figures of the financial statements, resulting in an understatement of VAT amounting to R262 441.
 - VAT amounting to R20 381 was claimed on zero-rated supplies, which is in not in line with section 11(1)(h) of the Value-Added Tax Act, 1991 (Act No. 89 of 1991). The VAT control account and expenditure in the statement of financial performance is therefore understated by R20 381.

Inventory

20. Inventory with a total value of R6 303 was disclosed in the financial statements. Upon inspection of the municipal stores, however, various inventory items were noted. The valuation of these items could not be determined, as no stock system is currently in place and no stock records are kept for inventory items.

Financial statement disclosures

21. The existence, accuracy and completeness of financial statement disclosures in the notes to the annual financial statements could not be confirmed as a result of the following:
- In terms of paragraph 17 of IAS 24, the municipality is required to disclose a summary of all transactions with related parties by category of transaction and related party. Disclosure of councillor and key management rates and services transactions is therefore required, but could not be traced in the submitted financial statements.
 - The revaluation of land and buildings note is incomplete in that it does not include all the information as required by GAMAP 17.41-48.
 - The 2007 movements have not been included in the statement of changes in net assets.
 - No information has been disclosed on financial risk management and exposure as required by IAS 32 and IAS 39.
 - The disclosure of operating leases does not comply with the requirements of IAS 17, as it only lists the various operating leases and amounts.
 - The disclosure of employee benefits does not comply with the requirements of IAS 19, as it relates to defined benefit plans accounted for as defined contribution plans and defined benefit obligation disclosed by narrative information.
 - An inconsistency relating to the treatment of the "foregone income account" was noted. During the current year the balance was netted off against the service charges account, while in the prior year it was reflected as expenditure. Foregone income amounted to R1 042 508 (2007: R931 707).

Disclaimer of opinion

22. Because of the significance of the matters described in the Basis for disclaimer of opinion paragraphs, I have been unable to obtain sufficient appropriate audit evidence to provide a basis for an audit opinion on the financial statements of the Hantam Municipality. Accordingly, I do not express an opinion on the financial statements.

OTHER MATTERS

I draw attention to the following matters that relate to my responsibilities in the audit of the financial statements:

Internal controls

23. Section 62(1)(c)(i) of the MFMA states that the accounting officer must ensure that the municipality has and maintains effective, efficient and transparent systems of financial and risk management and internal control. The table below depicts the root causes that gave rise to the inefficiencies in the system of internal control, which led to the disclaimer of opinion. The root causes are categorised according to the five components of an effective system of internal control. In some instances deficiencies exist in more than one internal control component.

Reporting item	Control environment	Risk assessment	Control activities	Information and communication	Monitoring
Basis for disclaimer of opinion					
Property, plant and equipment	✓		✓		
Receivables	✓		✓		✓
Government grants and subsidies			✓		
Funds and reserves			✓		✓
Financial statements – prior period error			✓		✓
Prior year qualifications not resolved			✓		✓
Irregular expenditure			✓		
Payables			✓		✓

Reporting item	Control environment	Risk assessment	Control activities	Information and communication	Monitoring
Provisions		✓	✓		
VAT			✓		
Inventory	✓		✓		
<p>Control environment: establishes the foundation for the internal control system by providing fundamental discipline and structure for financial reporting.</p> <p>Risk assessment: involves the identification and analysis by management of relevant financial reporting risks to achieve predetermined financial reporting objectives.</p> <p>Control activities: policies, procedures and practices that ensure that management's financial reporting objectives are achieved and financial reporting risk mitigation strategies are carried out.</p> <p>Information and communication: supports all other control components by communicating control responsibilities for financial reporting to employees and by providing financial reporting information in a form and time frame that allows people to carry out their financial reporting duties.</p> <p>Monitoring: covers external oversight of internal controls over financial reporting by management or other parties outside the process; or the application of independent methodologies, like customised procedures or standard checklists, by employees within a process.</p>					

Non-compliance with applicable legislation

Local Government: Municipal Systems Act

24. Sufficient appropriate audit evidence could not be obtained that a performance contract had been in place for the municipal manager or any other managers directly accountable to the municipal manager as required by section 57.
25. Sufficient appropriate audit evidence could not be obtained that a process was in place to evaluate the staff establishment or staff performance as required by sections 66 and 67.
26. Sufficient appropriate audit evidence could not be obtained that the municipal council had adopted a process set out in writing to guide the planning, drafting, adoption and review of its integrated development plan as required by sections 27 and 28.

Local Government: Municipal Finance Management Act

27. Particulars of non-compliance with the MFMA were not disclosed in the notes to the financial statements as required by section 125(2)(e).
28. Circular 34 relating to the MFMA was not complied with, since a contract was awarded amounting to R229 497 and no report was submitted to the National Treasury.
29. The necessary processes and procedures relating to withdrawals from municipal bank accounts were not followed during the year under review as required by section 11(4).
30. Evidence could not be obtained that the accounting officer had immediately informed the National Treasury of any payments due by an organ of state to the municipality in respect

of municipal tax or for municipal services, if such payments are regularly in arrears for periods of more than 30 days as required by section 64(3).

31. Evidence could not be obtained that a formal risk assessment had been undertaken during the year under review as required by section 62(1)(c) (l).
32. Evidence could not be obtained that a draft service delivery and budget implementation plan had been prepared during the financial year under review as required by section 69(3).
33. Long-outstanding debt amounting to R868 329 was written off without approval by the municipal manager or council, as required by paragraph 3(7) of the municipality's financial policy.

Municipal Supply Chain Management Regulations

34. A supply chain management unit, as required by regulation 7, was not established in the period under review.
35. Contrary to regulation 46, the municipality did not have a declaration of interest register.

Division of Revenue Act

36. Evidence could not be obtained of compliance with section 11 relating to schedule four grants, as disclosed in note 21.3 to the financial statements.

Matters of governance

37. The MFMA tasks the accounting officer with a number of responsibilities concerning financial and risk management and internal control. Fundamental to achieving this is the implementation of certain key governance responsibilities, which I have assessed as follows:

Matter of governance	Yes	No
Audit committee		
• The municipality had an audit committee in operation throughout the financial year.		✓
• The audit committee operates in accordance with approved, written terms of reference.		✓
• The audit committee substantially fulfilled its responsibilities for the year, as set out in section 166(2) of the MFMA.		✓
Internal audit		
• The municipality had an internal audit function in operation throughout the financial year.		✓
• The internal audit function operates in terms of an approved internal audit plan.		✓
• The internal audit function substantially fulfilled its responsibilities for the year, as set out in section 165(2) of the MFMA.		✓
Other matters of governance		

Matter of governance	Yes	No
• The annual financial statements were submitted for audit as per the legislated deadlines in section 126 of the MFMA.	✓	
• The annual report was submitted to the auditor for consideration prior to the date of the auditor's report.		✓
• The financial statements submitted for audit were not subject to any material amendments resulting from the audit.		✓
• No significant difficulties were experienced during the audit concerning delays or the unavailability of expected information and/or the unavailability of senior management.		✓
• The prior year's external audit recommendations have been substantially implemented.		✓
Implementation of Standards of Generally Recognised Accounting Practice (GRAP)		
• The municipality submitted an implementation plan, detailing progress towards full compliance with GRAP, to the National Treasury and the relevant provincial treasury before 30 October 2007.	✓	
• The municipality substantially complied with the implementation plan it submitted to the National Treasury and the relevant provincial treasury before 30 October 2007, detailing its progress towards full compliance with GRAP.		✓
• The municipality submitted an implementation plan, detailing further progress towards full compliance with GRAP, to the National Treasury and the relevant provincial treasury before 31 March 2008.		✓

Unaudited supplementary schedules

38. The municipality provided supplementary information in the financial statements on whether resources were obtained and used in accordance with the legally adopted budget, in accordance with GRAP 1 Presentation of Financial Statements. The supplementary budget information set out in appendices E1 and E2 does not form part of the financial statements and is presented as additional information. Accordingly, I do not express an opinion thereon.

OTHER REPORTING RESPONSIBILITIES

Report on performance information

39. I was engaged to review the performance information.

Responsibility of the accounting officer for the performance information

40. In terms of section 121(3)(c) of the MFMA, the annual report of a municipality must include the annual performance report of the municipality prepared by the municipality in terms of section 46 of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA).

Responsibility of the Auditor-General

41. I conducted my engagement in accordance with section 13 of the PAA read with General Notice 616 of 2008, issued in Government Gazette No. 31057 of 15 May 2008 and section 45 of the MSA.
42. In terms of the foregoing my engagement included performing procedures of an audit nature to obtain sufficient appropriate evidence about the performance information and related systems, processes and procedures. The procedures selected depend on the auditor's judgement.
43. I believe that the evidence I have obtained is sufficient and appropriate to provide a basis for the audit findings reported below.

Audit findings (performance information)

No reporting of performance information

44. The annual report of the municipality did not include the annual performance report of the municipality prepared by the municipality in terms of section 46 of the MSA, as required by section 121(3)(c) of the MFMA.

Content of the integrated development plan

45. The budget for the 2007-08 financial year did not include the same performance objectives as were set out in the integrated development plan.
46. The integrated development plan did not include performance targets as required by regulation 12 of the Municipal Planning and Performance Management Regulations of 2001.
47. Evidence could not be obtained that the municipal council had adopted a process in writing to guide the planning, drafting, adoption and review of its integrated development plan as required by section 28 of the MSA.

APPRECIATION

48. The assistance rendered by the staff of the Hantam Municipality during the audit is sincerely appreciated.

Auditor-General

Kimberley

29 November 2008



AUDITOR-GENERAL